



ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH

Ghatikia, Bhubaneswar-751029, Odisha, India

Memo No. 1185 /OUTR

Dated 08/04/2025

To

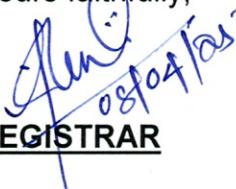
Shri Sanat Kumar Gartia, Hon'ble MLA, Odisha Legislative Assembly
Shri Babu Singh, Hon'ble M.L.A, Odisha Legislative Assembly
The Commissioner-cum-Secretary to Govt., SD&TE Department, Odisha, Bhubaneswar
The Principal Secretary to Govt., Finance Dept., Odisha, Bhubaneswar
The Director of Technical Education and Training, Odisha Cuttack
The Vice Chancellor, BPUT, Odisha, Rourkela
Prof. Falguni Balia singh, Professor, Civil Engineering, OUTR, Bhubaneswar
Prof. Jibitesh Mishra, Professor, CSA, OUTR, Bhubaneswar
Prof. Bibhu Prasad Dash, Professor, Textile Engineering, OUTR, Bhubaneswar
Dr. Sudhansu Sekhar Sahoo, Associate Professor, Mechanical Engg, OUTR, Bhubaneswar
Dr.(Er.) Subhendu Pattnaik, Ex-Dy. Director (Tech.) Pathani Samant Planetarium, Bhubaneswar
Dr. Malay Kumar Pradhan, GM (F&B), OSDMA, Odisha, Bhubaneswar
Prof. Bijaya Ketan Panigrahi, Professor, IIT, Delhi
Dr. Mahendra Prasad, Director, Siksha "O" Anusandhan University, Bhubaneswar

Sub: - Draft Minutes of 4th Board of Management (BoM) meeting of OUTR, Bhubaneswar held on 7th April, 2025

Esteemed Sir,

In inviting a reference to the subject captioned supra, I am directed to enclose herewith the Draft Minutes of the 4th Board of Management (BoM) meeting held on 7th April, 2025 of Odisha University of Technology and Research, Bhubaneswar for your benign information and necessary action.

Yours faithfully,


REGISTRAR

Copy to the Office of the Vice Chancellor, OUTR, Bhubaneswar for kind information of Vice Chancellor.

Minutes of the Fourth Board of Management Meeting

BM # 04-01

Welcome address and speech by Hon'ble Vice Chancellor & Chairman, Board of Management, OUTR.

BM # 04-02

Grant of Leave of Absence.

Resolution

Board approved the leave of absence of following members who could not attend the meeting.

1. *Shri Saswata Mishra*

The Principal Secretary to Govt., Finance Dept., Odisha, Bhubaneswar

2. *Shri Samarth Verma*

The Director of Technical Education and Training, Odisha, Cuttack

3. *Prof. Bijaya Ketan Panigrahi*

Professor, IIT Delhi

BM # 04-03

Confirmation of minutes of the Third Board of Management Meeting held on 10.07.2024

The minutes of the Third Board of Management Meeting held on 10.07.2024 was circulated by mail to all the esteemed members of the Board, since no suggestions or responses have been received to date, it may please be confirmed.

The Minutes of 3rd BoM is annexed at **Annexure-II**.

Resolution

The Board resolved to confirm the minutes of the 3rd Board of Management meeting.

BM # 04-04

The Action taken report on the decisions / recommendations of the Third Board of Management held on 10.07.2024 is enclosed as **Annexure-II**.

Resolution

The Board noted the Action Taken Report on the decisions / recommendations of the 3rd Board of Management meeting held on 10.07.2024. Especially, the new members were apprised about different organisational aspects of the University, academic programs, examination system and new initiatives taken up by the University.

BM # 04-05**Consideration for approval of the recommendations of 6th Academic Council Meeting held on 02/12/2024**

(i) AC-06.10 Approval of List of Holidays

The procedure of declaring Holidays is described under Clause 74 of the First Statues 2022 of the University.

The list of holidays is same as notified / declared by Government of Odisha (From January 01, 2025 to December, 2025) and other provisions are the same as passed in the Academic Council Meeting.

The Council recommended to the BoM to approve the discretion for granting 04 (four) days as holidays for other special occasions during the year by the Hon'ble Vice Chancellor.

Resolution: *The Board approved the List of Holidays as proposed.*

(ii) AC-06.11 Honorarium for Induction Program

As per the guidelines of AICTE, the Student Induction Program (SIP) was conducted for the 1st semester UG students. This was also approved in the 5th Academic Council Meeting. In this context, alumni of OUTR, retired Faculty members of OUTR, members of Art of Living, representatives of ISKCON, selected Faculty Members of OUTR, and Motivational Speakers from other educational institutions, organizations, etc. were

invited. For them, the University shall provide local hospitality and an amount of Rs. 2,000 per hour or lecture towards honorarium.

The Council recommended that this may be placed before the BoM for post facto approval.

Resolution: *The Board approved the recommendation of the Academic Council as proposed.*

BM # 04-06 Consideration for approval of the recommendations of 7th Academic Council Meeting held on 26/03/2025

(i) AC-07.04.3: Medals to be awarded to the students

It was proposed to award the following medals to 2024 passed-out students as per the criteria approved in the Third Academic Council Meeting held on 13.02.2024 vide Item No. 03.04.1.

- Chancellor's Gold Medal to 01 (One) graduate students for the year 2024.
- Award of Gold Medals to the Toppers from UG (1) and PG (1) Programs for the year 2024.
- Award of Silver Medals to 27 (Twenty-seven) students graduated in the year 2024.

Based on the criteria, the list of students eligible for award of medals are presented in Annexure-III.

The List of Graduates is also annexed as Annexure-IV.

The Council approved the list of medal winners for Chancellor's Gold Medal, Gold and Silver Medals and recommended to the BoM to approve the same so that the students will be awarded the medals in the 2nd Convocation.

Resolution: *The Board resolved to approve the recommendations of the 7th Academic Council meeting for award of the degrees and medals in the 2nd Convocation.*

(ii) AC-07.07: International Student Facilitation Cell

The Higher Education Department, Government of Odisha has established a Cell namely, "International Student Facilitation Cell" vide their Office Order No.: HE-UINE-POLICY-0003-2025/11749/HE, Dated: 3 March, 2025. The Cell shall be responsible for:

- The supervision of redressal of grievances and concerns raised by international students related to academic, administrative, and welfare issues in different institutions as per their respective guidelines.
- Coordinating with Universities and Institutions to ensure smooth facilitation of services for international students and necessary support related to student welfare concerns.
- Facilitating international students' integration into their respective institutions' academic and social environment.
- Monitoring and facilitation of resolution of any other issues affecting international students in the State.

The Council approved to follow the above guidelines issued by the Higher Education Department, Government of Odisha.

In addition, the Council proposed to admit international students to the University. It was decided in the 1st Academic Council meeting held on 17.04.2023 to admit international students through ICCR and SII routes. However, the University is not fulfilling the criteria for admission of international students through these routes at present. Hence, the Council recommended to pursue other possible options for the admission of these students.

The Council recommended to BoM to approve this proposal.

Resolution: *The Board resolved to approve the recommendations of the 7th Academic Council meeting and suggested to obtain permission of the Govt. in SD & TE Department for inviting applications from eligible International Students as an alternative way, besides the existing schemes of enrollment envisaged under National Education Policy (NEP) – 2020, Study in India (SII) initiatives of Ministry of Education (MoE)*

(iii) Engagement of Adjunct Professor: The Council approved the proposal for engagement of Adjunct Professors. The eligibility criteria for this may be distinguished academicians with vast experiences in teaching and/or research, superannuated faculty members from OUTR, or any other public institute of NAAC - A grade or within the top 100 in the NIRF ranking.

However, a well-defined procedure may be adopted for the engagement of Adjunct Professors. The duties and responsibilities are to be clearly defined, and that should be the same as that of regular Assistant Professors. The University can foster a more consistent and enriching learning experience for students. The number of Guest Faculty

Members in any discipline is to be reduced with the number of Adjunct Professors engaged in the discipline. The honorarium may be fixed at Rs.80,000/- per month.

The Council recommended to the Finance Committee to consider it for approval and the Finance Committee after due deliberation has recommended the same to the BoM for approval.

Resolution: *The Board approved in principle the engagement of Adjunct Professor as per the recommendations of the 7th Academic Council meeting.*

BM # 04-07 Consideration of the approval of the recommendations of the 4th Finance Committee Meeting held on 29.03.2025.

Items arising out of the Resolutions passed in the 6th Academic Council Meeting held on Dt. 02.12.2024:

(i) AC-06.16: Collection of NSS Fees

In pursuance of the Letter No.: HE-NSS-COMN-0033-2020-27412, dated 25.08.2020 of Higher Education Department, Govt. of Odisha, an amount of Rs.20/- is to be collected from +2, +3 and PG students under CHSE for NSS Activities, out of which Rs.8/- is to be retained by the College for NSS activities, and the rest amount of Rs.12/- is to be deposited in NSS funds of the NSS Bureau of the University.

The above scheme may be extended to our university and an amount of Rs.20/- per student may be collected at the time of admission or from all existing students as one-time fees, so that more activities can be conducted under NSS.

The Council resolved to collect the NSS Fee of Rs.20/- from all existing students, since the same was not collected at the time of their admission as prescribed by the Higher Education Deptt, Govt. of Odisha, it was resolved to collect the fees, pending recommendation of Finance Committee & approval of BoM.

The Finance Committee deliberated the above recommendation of the 6th Academic Council and recommended collection of one-time NSS Fees @Rs. 20/- per Student at the time of admission, pursuant to Letter No.: HE-NSS-COMN-0033-2020-27412, dated 25.08.2020 of Higher Education Department, Govt. of Odisha, appended at Annexure-II, to be deposited in OUTR NSS Fund to the BoM for consideration and post-facto approval as it has been collected from Students w.e.f. January, 2025 onwards.

Resolution: The Board resolved to approve the recommendations of the 4th Finance Committee meeting regarding collection of one-time NSS Fees @Rs. 20/- per Student at the time of admission to supplement the existing deposits in the NSS funds of the NSS Bureau of the University for different activities.

(ii) AC-07.08.1: Engagement of Professor Practice

In pursuance of the decisions taken in the Sixth Academic Council Meeting vide Item No. AC-06.14.1, an advertisement was issued inviting applications for engagement of Professor of Practice, and in response, 13 applications were received. A committee comprising of Dean (PGS&R), Dean (Academic Affairs), Dean (Faculty & Planning), Dean (SRIC) and HoS / HoD concerned was constituted as per the recommendation of the Academic Council, in which six Professors of Practice were selected. As per the recommendation of this committee, an office order (Vide No.: 05/ACD/OUTR, Dated: 01.01.2025) was issued for their engagement, and engagement letters (Nos. 407/POP/OUTR; 408/POP/OUTR; 409/POP/OUTR; 410/POP/OUTR; 411/POP/OUTR and 412/POP/OUTR; Dated: 26.02.2025) were issued. Five have already engaged in different Schools / Departments, and another one has given his consent to join during July 2025. The remuneration is Rs.55,000/- per month. The details of the Professor of Practice are as follows:

Sl. No.	Name of the Professor of Practice	Experiences	Schools in which engaged	Subject Specialisation
1	Mr. Sashi Bhusan Nanda	39 years	School of Infrastructure & Planning	Civil Engineering
2	Mr. Tapas Ranjan Pattnaik	39 years	School of Infrastructure & Planning	Civil Engineering
3	Mr. Subrata Mohanty	36 years	School of Mechanical Sciences	MBA
4	Mr. Sanjay Mohapatra	38 years	School of Mechanical Sciences	MBA
5	Mr. Bharat Chandra Barik	34 years	School of Mechanical Sciences	MBA
6	Mr. Aswini Kumar Das	37 years	School of Electrical Sciences	Electrical Engineering

The Deans meeting held on 21.3.2025 proposed to enhance the remuneration to Rs.80,000/-.

The Council recorded the engagement of Professors of Practice. The council appreciated the steps taken by the University in this regard. It may be noted that OUTR is the first public technical University of the State to appoint the Professors of Practice. The Council recommended to the Finance Committee to consider the enhancement of the remuneration to Rs.80,000/- per month for approval of the BoM. This revision may be allowed after one semester, i.e., from the next academic session.

The Finance Committee deliberated on this issue of enhancement of Remuneration from Rs.55,000/- to Rs. 80,000/- per month, to be paid under Non-Salary Tuition Fees Head, and decided that this matter may be referred to the Government in SD&TE Department for their consideration and decision, and submitted it to the BOM for its consideration and approval.

The Board may consider to approve the above proposal.

Resolution: *The Board approved the recommendations of the 4th Finance Committee meeting regarding engagement of Professor of Practice. However, the Board suggested the enhancement of the remuneration of the Professors of Practice to Rs.80,000/- per month subject to approval from Govt.*

(iii) AC-07.08.2R: Engagement of Adjunct Professor:

Engagement of Adjunct Professor: The Council approved the proposal for engagement of Adjunct Professors. The eligibility criteria for this may be distinguished academicians, superannuated faculty members from OUTR, or any other public institutes of NAAC - A grade or within the top 100 in the NIRF ranking. However, a well-defined procedure may be adopted for the engagement of Adjunct Professors. The duties and responsibilities are to be clearly defined, and that should be the same as that of regular Assistant Professors. The University can foster a more consistent and enriching learning experience for students. The number of Guest Faculty Members in any discipline is to be reduced with the number of Adjunct Professors engaged in the discipline. The honorarium may be fixed at Rs.80,000/- per month

The Finance Committee deliberated on this issue of engagement of Adjunct Professor and proposal for payment of Honorarium of Rs. 80,000/- per month, to be paid under Non-Salary Tuition Fees Head, and decided that this matter may be referred to the Government in SD&TE Department for their

consideration and decision, and submitted it to the BOM for its consideration and approval.

The Board may consider to approve the above proposal.

Resolution:

The Board approved the recommendations of the 4th Finance Committee meeting regarding engagement of Adjunct Professor. However, the Board suggested the enhancement of the remuneration of the Adjunct Professor to Rs.80,000/- per month subject to approval from Govt.

(v) Finishing School for Enhancing Employability of the Students

Many graduates possess strong technical knowledge but lack the essential soft skills, industry exposure, and professional etiquette required to excel in the corporate world. The transition from academia to the professional world can be challenging for engineering students. To bridge this gap, it is proposed to conduct Finishing School / Workshops designed to enhance employability skills and prepare students for successful careers. A proposal has been received from the School of Mechanical Sciences, for conducting Finishing School Workshop for pre-final year students.

The *OBJECTIVES* of the workshop are:

- To equip students with essential soft skills such as verbal & non-verbal, communication, leadership, and teamwork.
- To enhance resume writing, interview techniques, and job readiness.
- To instil confidence and a positive attitude for career success.

The *STRUCTURE* of the Workshop is:

The workshop shall be a minimum of 20 hours duration and would comprise a blend of interactive sessions, hands-on activities and expert guidance. However, the detail timing will be suitably worked out. The following topics would be covered:

1. Self-assessment and goal setting : Find your True North
2. Business Writing & CV preparation : Communicate your brand
3. Public speaking and Delivering Compelling Presentations: Express Yourself
4. Group Discussions: Make your presence felt
5. Facing the interview: Create lasting impressions
6. Mock interviews: Be a Winner

The *METHODOLOGY* of the workshop will include:

- Lectures by in-house faculty and industry professionals / outside experts

- Interactive group activities, role-playing, and case studies
- Feedback and mentoring

The OUTCOME by the end of the workshop, students will:

- Develop confidence and professionalism for workplace success.
- Improve their communication and teamwork abilities.
- Enhance resume quality, interview, and GD performance.

The work-out details are to be finalised in coordination with T&P Cell.

It is purely optional for the students. After due deliberation in the Deans meeting, it is proposed that the Registration fee may be fixed @ Rs.2,000/- per student. Other criteria may be considered looking into the number of students and other facilities.

The Council approved the proposal. The details of the finishing schools are to be worked out in coordination with concerned Schools / Departments. Considering the paucity of time, the finishing school may be conducted for 6th Semester B. Tech. students in April 2025. After approval of the BoM, the details are to be worked out for the next academic session.

The Finance Committee deliberated the above recommendation of the 7th Academic Council for collection of Rs. 2,000/- per Student as Registration Fees for Finishing School. While appreciating this initiative taken by the University, the Committee recommended to the BoM for its consideration and approval.

The Board may consider to approve the above proposal.

Resolution:

The Board appreciated the proposal as novel initiative for augmenting the communication and leadership skills of the students to make them Industry ready. The Board approved the recommendations of the 4th Finance Committee meeting regarding Finishing School for Enhancing Employability of the Students during campus selection. The Board also approved recommendation of the 7th Academic Council for collection of Rs. 2,000/- per Student as Registration Fees for Finishing School.

(vi) Proposal to consider for revision of Fee Structures

In pursuance of the resolution of Sixth Academic Council Meeting vide Item No.: AC-06.12R held on December 02, 2024, a Fee Structure Committee (FSC) of the University was constituted to propose the revision of the fee structure of both Regular and Self-Sustaining Programs. The existing fee structure was notified by the government vide Notification No.: I-TTE-47/2014/3771/ETET, Dated: 30.06.2014, i.e., the fee structure was not revised for the last 12 years. It is important to note that the expenditures for the salary under the self-sustaining programs exceeded its receipts during the last two financial years. Further, a large sum of funds is required for up-gradation of laboratories to be equipped with the latest make instruments, machinery, software etc. In addition, the maintenance fees for the laboratories are increased considerably. Considering these facts, the committee proposed the following revision in the fee structure.

Sl. No.	Head	Existing Fee	Proposed Fee	Existing Fee	Proposed Fee
		<u>Regular Programs</u> (B. Tech. / B. Arch. / B. Plan / MCA / M. Tech. / M. Plan / Int. M. Sc. / M. Sc. / B. Tech. (LE))		<u>SSP Programs</u> (B. Tech. / M. Tech. / B. Tech. (LE) / MBA)	
1	Tuition Fee	12,000	25,000	45,000	80,000
2	Development Fee	7,000	15,000	15,000	30,000
3	Lab Maintenance Fee	1,500	3,000	3,000	5,000
4	Student Activities Fee	1,500	2,000	3,000	3,000
5	Internal Examination Fee (Academic & Examination fees)	1,800	2,000	2,000	2,000
6	Site Visit Fee	600	1000	1,000	1,000
7	Caution Money (One Time – Refunded)	3,000	3,000	3,000	3,000
8	Training & Placement Fee (One Time)	5,000	5,000	5,000	5,000
9	Transportation Fee (as per actual)	5,000	5,000	5,000	5,000
10	Alumni Fee (One Time)	1,500	1,500	1,500	1,500
11	University Regd. Fee + 1st Sem Exam. Fee + Welfare Fee + Curriculum & Research	5,000	6,000	5,000	6,000

	Development Fee + Sports & Cultural Fee + Insurance (One Time)				
12	NSS Fee (One Time)	20	20	20	20
13	Convocation Fee (One Time)	1,500	2,500	1,500	2,500
	TOTAL	45,420	71,020	90,020	144,020

The Council decided that the Fee Structure from Sl. No. 4 to 13 should be the same for both Regular and SSP programs. Considering this, the Council recommended to revise the fee for the Students' Activities Fee (at Sl. No. 4) of the Regular Program to Rs.3,000/- at par with the same as that of the SSP program. The Sports & Cultural fees as mentioned under Sl. No. 11 is to be deleted because of repetition. The Council also recommended to collect Rs.4,000/- towards the blazer during admission. In addition, it was resolved not to refund the insurance and blazer fees to a student if he/she withdraws the admission during his/her 1st semester study.

The Finance Committee deliberated on this issue of Revision of Fees-Structure, and decided that this matter may be referred to the Government in SD&TE Department for their consideration and decision, and submitted to the BOM for its consideration and approval.

The Board may consider to approve the above proposal.

Resolution:

The Board considered to approve the revision of Fee structures with following suggestions:

- i. *The revision of the fee structure must be proposed with appropriate justifications considering budgetary efficiency of the University vis-à-vis the fee structure of other Universities of Govt. of Odisha under SD & TE Department.*
- ii. *The Fee Structure Committee of the Govt may be moved through the SD & TE Department for recommendations for enhancement of the existing fees listed in the Table under 1, 2 and 3..*
- iii. *The Board approved the enhanced fee for Sl. No. 04 to 11.*

It has been noticed that some students, after admission or after completing studies for some semesters, discontinued their studies. Then they applied to continue their studies again after a gap of 1-3 years. Although they are eligible as per the time limit of the Academic Regulations, they are not paying any fees for this gap period.

It was discussed and approved in the 5th Academic Council Meeting held on 06.02.2024 vide Item No.: AC-05.07 to continue the studentship during this gap period, the student should pay at least 50% of the prescribed fees for the semesters or year as applicable, excluding Transportation Fees, Tuition Fees, and one-time Fees. However, some parents and students have requested to reduce this fee.

The Council recommended that the fees from Sl. No. 1 to 3 (fee structure noted at Clause No. AC 7.10) may be collected from the students to continue their studentship during the gap period. However, the students will not pay any student continuance fee for availing the entry-exit provisions under NEP-2020 with prior permission from the University; otherwise, they have to pay the continuance fee as above.

The Finance Committee deliberated and recommend to the BOM for consideration and approval that the fees from Sl. No. 1 to 3 (Fee structure noted at Clause No. AC-7.10) may be collected from the Students to continue their Studentship during the gap period. However, the Students will not pay any student continuance fee for availing the entry-exit provisions under NEP-2020, with prior permission from the University, otherwise, they have to pay the continuance fee as above.

The Board may consider to approve the above proposal.

Resolution:

The Board considered to approve the Fee structure to continue the studentships as proposed.

FC-04-10:

Items arising out of the Resolutions passed in the 6th Academic Council Meeting held on Dt. 02.12.2024:

AC.06.14.1 (06.14.1R): Engagement of Professor of Practice

The National Education Policy 2020 seeks to transform higher education by focusing on skill-based education to meet needs of the industry and the economy. Further, the NEP also recommends integrating vocational education with general education and strengthening industry-academia

collaboration in HEIs. For skilling of youth at the optimum level, learners are required to think like employers and employers are to think like learners. Towards this, the UGC has taken a new initiative to bring the industry and other professional expertise into the academic institutions through a new category of positions called “Professor of Practice”. This will help to take real world practices and experiences into the class rooms and also augment the faculty resources in higher education institutions. In turn, the industry and society will benefit from trained graduates equipped with the relevant skills.

The Objectives are as follows.

- (i) To develop courses and curriculum to meet the industry and societal needs and enable HEIs to work with industry experts on joint research projects and consultancy services which will be mutually beneficial.
- (ii) To bring in distinguished experts from various fields such as engineering, science, technology, entrepreneurship, management, chartered accountancy (CA), commerce, social sciences, media, literature, fine arts, civil services, armed forces, legal profession and public administration into the academic institutions.
- (iii) To enable the higher education institutions to formally associate with persons of eminence and encourage them to participate in experiential learning, research, training, skilling, entrepreneurship and extension and to play mentoring role.

The eligibility, duties and responsibilities, general conditions, categories of engagement, procedure for selecting Professor of Practice and tenure etc. are as per the guidelines of UGC.

The Council approved it in principle. The Council resolved to form a committee with the following members for selection of Professor of Practice, adjunct Faculty and Adjunct Professor.

1.	Dean, PGS& R	-	Chairman
2.	Dean, Academic Affairs	-	Member
3.	Dean, Faculty Planning	-	Member
4.	Dean, SRIC	-	Member
5.	HOS/HOD concerned	-	Member-Convenor

Further, the Council resolved that the monthly remuneration may be paid @ Rs.55,000/- per month. The Council recommended to the Finance Committee to consider it for approval of the BoM.

In the absence of F.C Meeting, the Chairman of Finance Committee and Board approved the recommendation of the Academic Council recommendation.

The Finance Committee deliberated on this issue of engagement of Professor of Practice, and Adjunct Professor, and proposal for payment of Honorarium of Rs. 55,000/- per month, to be paid under Non-Salary Tuition Fees Head, and the Committee after deliberation, recommended this matter to the BOM for its consideration for ratification.

The Board may consider to ratify the above proposal.

Resolution: *The Board ratified the approval of the Chairman regarding engagement of Adjunct Professor and Professor of Practice. However, the Board suggested the enhancement of the remuneration of Adjunct Professor and Professors of Practice to Rs.80,000/- per month subject to approval of the Govt.*

FC-04.12: Budget Estimates and Provision for F/Y 2025-26

The Budget Estimate for 2025-26 under Salary, Non-Salary and Programme Expenditures Heads had been submitted to SD&TE Department, Govt. of Odisha on 01.12.2023 to receive the funds under Grant-in-Aid. The details are as follows: (Rupees in Crores)

Component	Budget Estimate	Budget Provision	Students Strength
Salary/Pension	65.26	44.00	-
Non-Salary	60.45	9.96	
Programme Expenditures	376.70	50.00	
Total	502.41	103.96	

Budget Estimates and Provision for F/Y 2024-25 (Rs in Crores)

Component	Budget Estimate	Budget Provision	Students Strength
Salary/Pension	58.74	42.44	5074
Non-Salary	46.23	8.37	
Programme Expenditures	340.70	100.00 (Not sanctioned and Released)	
Total	445.67	50.81	

Budget Estimates and Provision for F/Y 2023-24(Rs in Crores)

Component	Budget Estimate	Budget Provision	Students Strength
Salary/Pension	32.62	32.62	4479
Non-Salary	41.08	7.50	
Programme Expenditures	25.00	40.42	
Total	98.70	80.54	

Budget Estimates and Provision for F/Y 2022-23(Rs in Crores)

Component	Budget Estimate	Budget Provision	Students Strength
Salary/Pension	27.10	33.33	4280
Non-Salary	11.42	7.23	
Programme Expenditures	-	31.90	
Total	38.52	72.46	

The Committee took note of the Budget Estimates and Budget Provision under Salary, Non-Salary and Programme Expenditure components.

The Chairman of the Committee expressed his concern that though Students strength of OUTR is increasing every year starting from 2022-23 to 2025-26, which has a current strength of 5082 under all UG, PG and Ph.D Programme

of Studies, the GIA provided by the Government against Non-Salary Component under Administrative Expenditure is not keeping pace with it against Budget Estimates submitted, and brought it before the knowledge of the F.A-cum-Addl. Secretary to look into the matter.

The Committee resolved to recommend to the BOM for consideration and recommendation to the Government for necessary enhancement of Grant-in-Aid under Non-salary component.

The Board may consider the same for approval.

Resolution: *The Board approved the Budget as proposed.*

Establishment matters:

BM # 04-08

(i) **Redesignation of Dr. Sabita Dash, Assistant Professor to Associate Professor, Civil Engg.**

As per offer of appointment Letter No. BPUT/700 dated 27.02.2012, Mrs. Sabita Dash has joined in the post of Reader in Civil Engineering Department, CET, Bhubaneswar on 28.02.2012 in the scale of pay Rs.15,600-39,100+ AGP Rs.8,000/-On completion of five years of service in the post of Reader, her pay has been fixed in the scale of pay Rs.37,400-67,000+ AGP Rs.9,000/-(i.e. the Pay scale of Associate Professor) with effect from 28.02.2017 as per Letter No.6254/ETET dated 25.10.2013. In view of non-acquisition of PhD degree, she was debarred from Re-designation as Associate Professor with effect from 28.02.2017, but remains as Asst. Professor and continuing as such till date. Subsequently, she has acquired Ph. D degree on 24.09.2024 from IIT, Kharagpur.

Dr. Sabita Dash, Asst. Professor, School of Infrastructure & Planning (Civil Engineering) has prayed to Re-designate her as Associate Professor.

Considering the grievance of Dr. Dash, a Committee was formed to examine her claim of Re-designation as Associate Professor and the committee has recommended to Re-designate Dr. Dash as Associate Professor with effect from 24.09.2024 i.e. the date of

acquisition of Ph.D. degree with due approval of the Board of Management vide copy of the Proceedings of the committee dated 10.02.2025 at Annexure-V.

Resolution: *The Board approved the proposal.*

(ii) Dr. Rati Ranjan Das, Prof. School of Mechanical Sciences who will retire from service on 31.05.2025 (AN) has also been relieved from his parent post on resignation on 02.03.2009 (AN) as Lect. in Mech. Engineering, IGIT, Sarang and joined as Prof., Mechanical Engineering Department, CET, BPUT, Bhubaneswar on 03.03.2009 (FN) as per order No. BPUT/2592(22) dt.23.01.2009 with certain terms and condition more particularly i.e. his salary will be on the basis of pay protection. Accordingly, his pay has been protected. Copy order No. BPUT/2592(22) dt.23.01.2009.

In view of above facts and circumstances, it is stated that allowing the benefits of past services, even if an officer has tendered resignation to take up another appointment, it is necessary to examine whether such officer has taken proper permission as required under sub-Rule (2) of Rule-34 of O.C.S.(Pension) Rules,1992 for another appointment and have resigned from the parent post after being selected for the new appointment. Sub-Rule (2) of Rule-34 of O.C.S. (Pension) Rules, 1992 stipulates that “a resignation shall not entail forfeiture of past services if it has been submitted to take up with proper permission, another appointment, whether temporary or permanent, under the State Government where service qualifies”.

Further, it is stated that no document is available to show as to whether they have taken prior permission from their competent authority before applying for their selection/appointment as Reader/ Professor in CET, Bhubaneswar for which the Registrar, IGIT Sarang has been requested to submit the letter of permission / NOC, if any issued to Dr. P.K. Satpathy and R.R. Dash in Letter No. 1105/OUTR dated 03/04/2025.

Resolution: *The Board approved the proposal subject to production of permission from the Competent Authorities respectively by the faculty members for availing counting of past service towards pay-protection and pensionary benefits.*

(iii) **Disciplinary proceedings against Mrs. Soumya Trupti Sahoo, Assistant Professor School of Mechanical Sciences (Unauthorized absence since 08/03/2021 to till date).**

Mrs. Soumya Trupti Sahoo, Asst. Professor, School of Mechanical Sciences has remained unauthorized absent from duty with effect from 08.03.2021 till date taking different pleas i.e. child care leave, self-illness, passport verification etc.

- 1) She has intentionally and willfully disobeyed the orders of higher authority and willfully not joining in duty in spite of repeated requests made by the University.
- 2) She was directed to appear before the District Medical Board, Sundargarh for examination of her health condition i.e. spinal disorder. Mrs. Sahoo attended the District Medical Board, Sundargarh on 01.06.2024 as per the Letter No.1268/OUTR dated 06.05.2024 of the Registrar.
- 3) The District Medical Board, Sundargarh on 01.06.2024 in their findings has stated that “patient (Mrs. Shoo) appeared with chief complain of pain in Rt scapular area (intermittent) after walking on C/A, no significant abnormality noticed at present. Patient was being treated by a Neurosurgeon, Orthopedics Specialist on OPD basis for last two years and further recommended her to attend the State Medical Board for further opinion at Cuttack”.
- 4) Subsequently, the CDM & PHO, Cuttack has intimated the date on 03.12.2024 at 03 PM for sitting of the Standing Medical Board in the office of the CDM & PHO, Cuttack. Accordingly, Mrs. Sahoo was informed in letter No.4555/OUTR dated 13.11.2024 to attend the Standing Medical Board at Cuttack.
- 5) Mrs. Sahoo in her mail dated 14.11.2024 addressed to the Registrar, OUTR, Bhubaneswar has stated that there is passport verification of her husband and self in the passport office, Sundargarh on 03.12.2024 for which she is unable to attend the Standing Medical Board at Cuttack
- 6) In spite of her so called illness, how she appeared before the University authorities on dated 25.11.2024 for issuance of NOC. It shows her willful intension to disobey the orders of the authority not to attend the Standing Medical Board scheduled to be held on dated 03.12.2024 at 3 PM at Cuttack.
- 7) She was instructed to appear before the Standing Medical Board in the office of the CDM & PHO, Cuttack failing which action as deemed fit shall be initiated against her for not attending the Board in spite of repeated instructions.
- 8) It is ascertained from the office of the CDM & PHO, Cuttack that she has not attended the Standing Medical Board on dated 03.12.2024 at 3 PM vide No. 2912/(SMB-6) CDM&PHO, Cuttack dated 21.02.2025.

9) Mrs. Sahoo was called upon to explain her misconduct, disobedience to the orders of the authority, unauthorized absence from the University for last four years within fifteen days failing which disciplinary action as deemed proper will be taken against her for such misconduct vide copy of letter No. 695/OUTR dated 03/03/2025.

10) Mrs. Sahoo is deliberately / intentionally is remaining absent from duty since 08.03.2021 till date taking different pleas and thereby, she has contravened Rule-21(1 & 3) of the Odisha Government Servants' Conduct Rule, 1959.

11) In view of the aforementioned grounds the act of Mrs. Sahoo amounts to gross misconduct as per the provisions of Odisha Govt. Servants Conduct Rules, 1959 read with Statute 104 to 111 of the First Statutes 2022 of OUTR & the Odisha Civil Services (CCA) Rules, 1962.

On such outset, the Board may consider initiation of Disciplinary Proceedings for imposition of Penalties under Statute 106 (vii – ix) against Mrs. Soumya Trupti Sahoo, Asst. Professor, School of Mechanical Sciences as per Section-21 (ix) of the OUTR, Act, 2021, read with procedures under Statute 104 to 111 of the First Statutes 2022.

Resolution: *The Board authorized the Chairman to take disciplinary action as per the provisions of Odisha Govt. Servants Conduct Rules, 1959 read with Statute 104 to 111 of the First Statutes 2022 of OUTR & the Odisha Civil Services (CCA) Rules, 1962.*

The Board further approved after thorough deliberation that initiation of disciplinary proceedings does not require prior approval of the Board, rather on conclusion of such disciplinary proceedings the proposed punishment or exoneration may be proposed before the Board for approval.

(iv) IMPLEMENTATION OF E-OFFICE MANAGEMENT IN THE UNIVERSITY FOR OFFICE WORKS

In the last conference of Vice-Chancellors held in the Governor's Secretariat, "e-office management" was placed in the Agenda. "e-office management" is required for safe and smooth functioning of office work in this University.

The Board may consider the implementation "e-office management" through OSWAS or on similar/customised lines in the University.

Resolution: *The Board approved the proposal in principle for implementation of the same through Agencies of Govt. of Odisha or the E& IT Department.*

(v) GROUP HEALTH INSURANCE FOR ALL REGULAR FACULTY AND STAFF (IN SERVICE AND RETIRED)

A customised Group Health Insurance/Assurance Scheme for all Employees of the University has been a long-standing demand of the employee of the University.

The Board may consider the same for approval.

Resolution: *The Board approved the same with recommendation that a holistic proposal for the Health Insurance with proper consultation may be made and placed before the Board.*

(vi) UNIFIED PENSION SCHEME - As per Finance Department Notification No. FIN-CS3-PEN-0009-2024/ 9364/F Dtd. 21.03.2025 for introduction of “Unified Pension Scheme” as an option under the NPS.

As per Statute 112 of the First Statutes 2022 of OUTR read with Section 44 of the OUTR Act, 2021 the aforementioned Scheme can be implemented for the employees of OUTR with prior approval of the Govt.

The Board may consider the same for approval.

Resolution: *The Board approved the implementation of the Unified Pension Scheme as proposed.*

BM # 04-09 Nomination of Designated Engineer for Technical Sanction of works

An Engineer in R&B Division - V needs to be designated as the Technical Sanction Authority for all Works taken up by PICs of Civil maintenance & Electrical maintenance of the University up to a financial limit of Rupees 10 Lakhs in order to avoid procedural inconsistencies and delays in execution.

As discussed in the Building & Works Committee held on 28th March 2023, it was decided to assign the Assistant Executive Engineers/Executive Engineer of R&B Division – V as the Technical Sanction Authority.

Board may consider approval of the proposal.

Resolution: *The Board approved the same and suggested that the ceiling of Technical Sanction should be commensurate to the financial limit accorded by Govt. to the rank of the Designated Officer of R&B Division - V.*

BM # 04-10

Items for information:**(i) Joining of Shri Ashish Kumar Jena, OAS (SAG) as Registrar**

Shri Ashish Kumar Jena, OAS (SAG) has assumed the Charge of the Office of the Registrar, OUTR on 10/03/2025 (FN) vide Office Order No. 30/VCO/OUTR dated 11/03/2025.

(ii) Change of Deans, HoS

Appointment of Deans and HoS has been made vide Office Order No. 887/OUTR dated 18/03/2025 and Order No. 888/OUTR dated 18/03/2025 is annexed at Annexure- VI & Annexure – VII respectively.

(iii) Superannuation of Faculty Members:

Sl.No.	Name of Employee/ Designation	Date of Superannuation
1.	Dr. Chandrabhanu Mishra, Professor School of Electronic Sciences.	30.11.2024
2.	Dr. Rati Ranjan Dash, Prof. School of Mechanical Sciences.	31.05.2025
3.	Mr. Abhimanyu Mohapatra, Asst. Prof. School of Electrical Sciences.	31.05.2025
4.	Dr. Falguni Baliarsingh, Prof. Civil Engineering Department.	30.06.2025
5.	Dr. Sribatsa Behera, Prof. School of Electronic Sciences.	30.06.2025
6.	Dr. Geetanjali Pradhan, Associate Prof., School of Basic Sciences and Humanities.	30.06.2025
7. S	Dr. Prasanta Kumar Satpathy, Prof. School of Electrical Sciences.	31.07.2025

Superannuation of Non-teaching Staff:

1.	Sri Rabindra Nath Sarangi, Bearer, Civil Engineering Department	30.04.2025
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(iv) E-BIKE CENTRE

An initiative for emission free campus the University has implemented an e-Bike Centre which allows students to use e-Bikes for conveyance within and outside the campus on payment.

(v) OUTR-FINE

The University has recently established a Technology Business Incubator, “OUTR-Foundation for Innovation and Entrepreneurship (OUTR-FINE), a section 8 company incorporated on 23rd Jan 2024, in OUTR Campus. OUR TBI will aim at converting technology-based innovative ideas into commercially viable products with a competitive edge over products by others. Professor Bibhuti Bhushan Biswal, Vice Chancellor OUTR is the Chairman, Board of Directors OUTR-FINE, Prof. Pramod Kumar Parida ,Prof. Ranjan Kumar Pradhan, and Prof. Sudhansu Sekhar Sahoo will serve as the active Directors of OUTR-FINE. OUTR-FINE has recently signed MoUs with, HDFC Bank Ltd., TTO-KIIT TBI, BCKIC and several industry partners to strengthen its various capacity and support systems that will help startups in their new journey.

OUTR-FINE was inaugurated today on 8th October 2024 and 5 technology-based startup and 2 service based startups companies are incubated in its facilities at OUTR campus.

		Sector	Product/ Services
1	Y3X Innovatech Pvt. Ltd.	Health Care and Med Tech	Affordable Diagnostics and patient monitoring devices, AI based solutions like NIROG SCAN and NIROG PATIENT MONITOR
2	Svadhishthana Green Energies	Energy Technologies	-Hybrid solar and wind system - Energy EPC (Engineering, -Procurement, Construction) Service - Industrial Energy consultancy and optimisation

3	Tarutra Robotics and Automation Private Limited	Robotics and Automation	Underwater Robotics - Industrial Automation - Mobile Robotics - Aerial Robotics - Fabrication and Manufacturing - Aquatic and Cleaning Services
4	The Jazzee Technologies	Ed Tech Company	Skill development courses using cutting-edge technologies such as Artificial Intelligence, Data Science, Cybersecurity, Cloud Computing etc
5	Eviman Transport Private Limited	Travels	Sustainable affordable and green mobility solutions
6	Newrup Tech solutions		Eco friendly and energy efficient chullah
7	Embedded Solutions		Patent to Products

(vi) Smart Factory Lab

Industry 4.0 introduces digitalization through smart equipment, creating a smart factory with minimal human interaction and enhanced safety using sensors. It leverages AI, ML, and data analysis for efficiency and monitoring. Virtual reality enables remote collaboration, while 3D printing and scanning contribute to innovation. Siemens presents this concept in a project named SAMBHAV, demonstrating the future of industry through an academic lens, showing that this technological revolution is possible.

Industry 4.0 represents the next major evolution in industrial processes, driven by digital technologies aimed at creating smarter, more efficient factories reducing the need for human intervention while increasing productivity and safety. The core elements of Industry 4.0 include automation, artificial intelligence (AI), machine learning (ML), and data analytics. These technologies are used to collect and analyze vast amounts of data from equipment and processes in real-time. AI and ML play a significant role by enabling machines to learn from data, making autonomous decisions, and continuously improving processes without human input.

Safety is a key consideration in Industry 4.0. Smart sensors monitor the environment and equipment, detecting issues such as faults, temperature changes, or safety hazards. These sensors can immediately alert workers or take corrective actions to prevent accidents, ensuring a safer working environment.

Virtual reality (VR) and augmented reality (AR) are also incorporated, providing workers with immersive simulations or remote assistance. This allows for virtual collaboration, where experts who are not physically present can guide on-site workers through complex tasks or troubleshoot issues in real-time. VR is also used for training purposes, providing a hands-on experience without the risks or costs associated with physical setups.

Additionally, Industry 4.0 embraces technologies like 3D printing and 3D scanning. 3D scanning allows for precise measurements and quality checks, which can be used to enhance manufacturing processes or to create custom designs quickly.

Siemens, has introduced the concept of SAMBHAV to showcase Industry 4.0 at the academic level. SAMBHAV, which means "this is possible," emphasizes the potential of these cutting-edge technologies to revolutionize industries that will reshape manufacturing, logistics, and other sectors globally.

(vii) Research Conclave

OUTR hosted the first-ever Research Conclave 2025 on February 28, as a significant step in fostering intellectual synergy and interdisciplinary collaboration by bringing together renowned researchers, scholars, and students on a common platform. The programme was graced by the presence of The Director, IMMT, Dr. Ramanuj Narayan. The conclave envisioned to bridge the gap between academic research and real-world application, encouraging the pursuit of practical, sustainable solutions to contemporary challenges. 120 outstanding research papers were received reflecting cutting-edge ideas, technological breakthroughs, and transformative approaches aimed at advancing energy efficiency and sustainable progress from students in the fields of basic science, engineering, technology and management.

(viii) Signing of MoUs

- Phillips Machine Tools India Pvt Ltd
- CADFEM India Pvt. Ltd.
- OUAT Bhubaneswar

(i) Engagement of Adjunct Faculty

In pursuance of the decisions taken in the Sixth Academic Council Meeting vide Item No. AC-06.14.2, proposals were invited from various Schools / Departments for engagement of Adjunct Faculty. Based on the recommendations of different Schools/Departments, consent from 12 Adjunct Faculty members was sought, out of which eight adjunct faculty members have given their consent as per terms and conditions approved in the 6th Academic Council meeting. The details are as follows:

Sl. No.	Name & Designation	Address	Subject	School
1	Prof. Akshay Kumar Swain, Professor Electrical & Computer Engineering	The University of Auckland, New Zealand	Electrical Engineering	Electrical Sciences
2	Prof. B. D. Subuddhi, At present Director, NIT Warangal	NIT Warangal	Electrical Engineering	Electrical Sciences
3	Prof. Siddhartha Sen, Former Professor & HOD, Electrical Engineering	Former Professor, IIT Kharagpur	Electronics & Instrumentation Engineering	Electronic Sciences
4	Prof. Rajesh Mishra, Professor, Material and Mechanical engineering at the technical faculty	Czech University of Life Sciences, Prague, Czech Republic	Textile Engineering	Textile Engineering
5	Prof. Bijoya Kumar Behera, Professor, Department of Textile and Fiber Engineering	IIT,Delhi, Hauz Khas, New Delhi-110016	Textile Engineering	Textile Engineering
6	Prof. Bhisma Kumar Patel, Professor, Department of Chemistry	IIT, Guwahati	Chemistry	Basic Sciences and Humanities
7	Prof. Sabyasachi Pani, Professor, Department of Mathematics & Computing	IIT, Bhubaneswar	Mathematics & Computing	Basic Sciences and Humanities
8	Prof. T. V. Sekhar, Professor, Department of Mathematics & Computing	IIT, Bhubaneswar	Mathematics & Computing	Basic Sciences and Humanities
9	Prof. S. K. Dwivedy Professor, Department of Mechanical Engineering	IIT, Guwahati	Mechanical Engineering	Mechanical Sciences
10	Prof S.S Samantaray	IIT, Bhubaneswar	Electrical Engg	School of Electrical Sciences

The student strength of the University is around 5100 at present which may be increased to 7000 in next 2-3 years, for which 350+ faculty members are required for smooth management of the curricula, looking to the bright careers of the students. However, the total number of sanctioned posts of regular faculty members is 184, out of which 88 are in position and the details of faculty position as on 30.11.2024 is as follows:

Name of the Post	Sanctioned Strength	Man in Position	Vacancy
Professor	22	17	5
Associate Professor	68	16	52
Assistant Professor	94	55	39
TOTAL	184	88	96

Looking to the objectives of the University and the position in the NAAC, NIRF status, the quality of teaching, and research output are to be strengthened significantly. Considering this, it may be considered to engage Adjunct Professors. The eligibility criteria for this may be distinguished academicians superannuated faculty members from OUTR or any other public institutes of NAAC A grade or within the top 100 in the NIRF ranking. However, a well-defined procedure may be adopted for the engagement of Adjunct Professors. The duties and responsibilities may also be clearly defined. After due deliberation in the Deans meeting, it is proposed that the honorarium may be fixed at Rs.80,000/- per month, for those who are engaged on full time (Semester/academic year basis). However, for Adjunct Faculties, the remuneration structure approved previously by BOM will continue.

Resolution:

The Board noted and appreciated all the information submitted.

The meeting ended with thanks to the Chair.