



ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ
Odisha University of Technology and Research
Techno Campus, P.O.: Mahalaxmivihar,
BHUBANESWAR -751029, INDIA

Ref No.1699 /ACD

Date: - 08.05.2024

NOTICE

FOR ALL P.G. & U.G. STUDENTS

(Guidelines for submission of medical certificates for consideration for Compensatory Mid-semester Examinations and concessions in attendance in the End-semester Examinations.)

In pursuance of the provisions of the Academic Regulations, students are allowed for Compensatory Mid-semester Examinations and concessions in percentage of attendance to appear at the End-semester Examination based on some criteria, one of which is based on health issues, illness, or medical grounds.

This is for the information of all concerned that the **GUIDELINES** for submission of documents in support of illness (Medical Certificates) are furnished below:

1. OPD Prescription with Doctor's Name/ Regn. No./ Specialization.
2. Exact duration of leave with date(s).
3. Indoor discharge Notes (If hospitalized, with name of the Hospital).
4. Investigation Reports with date, signature and seal.
5. Medical Certificate with signature, full name and Registration No. of the Doctor
6. Bills against purchase of Medicines with date.
7. Submission schedule of medical records as above: within a week after the medically prescribed period of leave (if any) or before the last date of classes in a semester, whichever is earlier.

Any medical document(s) submitted in deviation from the above guidelines shall not be considered. The student is eligible for a concession in percentage of attendance to appear at the End-semester Examination only when he or she secures > 65% attendance in the subject(s).

A. A. Charya
08/05/2024

Dean, Academic Affairs