



ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
Ghatikia, Bhubaneswar - 751 029
ACADEMIC SECTION

Ref. No.: 1643 /ACD

Dated: 02/05/2024

NOTICE

Attention: 2022 and 2023 batch passed out students

Schedule of Distribution of Original Degree Certificates

The 2022-batch and 2023-batch passed out B. Tech., B. Plan, B. Arch., M. Tech., M. Plan, Integrated M. Sc., M. Sc., and MCA students those who have not received their Original Degree Certificate during 1st Convocation are hereby advised to collect the same from the Academic Section of the University as per schedule given below on University Working Day.

Schedule : From 20/05/2024 to 31/05/2024 (on all Working Days)
Timing : From 11:00 AM to 01:00 PM

If they fail to receive the same within the notified date, after three months, a storage charge @ Rs.500/- (Rupees Five Hundred only) per annum on a year basis will be imposed for not taking the Original Certificate.

Most Important: They have to clear their University dues, if any, including returns of Library Books, Library Card and Hostel dues as applicable before the above schedule. The students are advised to produce the copy of Clearance Certificate / TC or CLC at the time of receiving the Degree Certificate.

If the students will not be available to receive the Original Certificate as per above schedule for what-so-ever reasons, they can authorize their parents only as per following guidelines to receive the Degree Certificate on behalf of their wards.

- (i) The students will give an e-mail at deanacademic@outr.ac.in authorizing his/her parent(s) to receive the Degree Certificate on his/her behalf.
- (ii) The parent(s) are requested to bring the following documents to receive the Degree Certificate on behalf of their wards.
 - (a) Original photo ID proof like Aadhar Card / Voter ID Card / Driving License.
 - (b) Copy of authorization letter.
 - (c) Copy of Clearance Certificate / TC or CLC.

A. A. A. A.
02/05/2024
Dean. Academic Affairs