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ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
Techno Campus, Mahalaxmi Vihar, Ghatikia, Bhubaneswar – 751 029

Ref. No.: 1032 /ACD

Dated: 29.03.2025

NOTICE
FINISHING SCHOOL TO ENHANCE EMPLOYABILITY SKILLS
FOR 6TH SEMESTER B. TECH. STUDENTS

Last Date for Submission of Application: April 05, 2025

In pursuance of the resolution of the 7th Academic Council Meeting held on 26.03.2025, it was decided to conduct Finishing School for the 6th Semester B. Tech. students to be conducted by the School of Mechanical Sciences. It is designed to enhance employability skills and prepare students for successful careers. It is purely optional in nature.

Registration Fee: Rs.2,000/- per Student (It will be collected during April 5 – 10, 2025)

Duration of the Classes for the School: April 03 – 30, 2025

The objectives of the workshop are:

- To equip students with essential soft skills such as verbal & non-verbal, communication, leadership, and teamwork.
- To enhance resume writing, interview techniques, and job readiness.
- To instil confidence and a positive attitude for career success.

The Structure of the Workshop is:

The workshop shall be a minimum of 20 hours duration and would comprise a blend of interactive sessions, hands-on activities and expert guidance. However, the detail timing will be suitably worked out. The following topics would be covered:

- Self-assessment and goal setting: Find your True North
- Business Writing & CV preparation: Communicate your brand
- Public speaking and Delivering Compelling Presentations: Express Yourself
- Group Discussions: Make your presence felt
- Facing the interview: Create lasting impressions
- Mock interviews: Be a Winner

The Methodology of the workshop will include:

- Lectures by in-house faculty and industry professionals / outside experts
- Interactive group activities, role-playing, and case studies
- Feedback and mentoring

The outcome by the end of the workshop, students will:

- Develop confidence and professionalism for workplace success.
- Improve their communication and teamwork abilities.
- Enhance resume quality, interview, and GD performance.

The students are to apply in the format to the Training & Placement Cell for finalizing the same.

A. Acharya
29/3/25
Dean, Academic Affairs