



ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
Ghatikia, Bhubaneswar – 751 029

Ref. No.: 2316/ACD/OUTR

Dated: 30/08/2024

REVISED INSTRUCTIONS FOR ADMISSION OF FRESHERS 2024-25

(1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. AND 1st Year M. Tech., M. Plan, MBA, MCA Programs)

Odisha University of Technology and Research, Bhubaneswar extends a hearty welcome to the candidates allotted by OJEE-2024 for admission in to **1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. AND 1st Year M. Tech., M. Plan, MBA, MCA Programs**. Important information with respect to admission are given below.

A. The candidates are **to follow 3 steps** for this admission process:

Step 1: Read these instructions and prepare accordingly.

Step 2: Follow the ERP SOP (Standard Operating Procedures) to know how to fill up of the personal information and make admission fee payment through ERP portal required for admission process. This is also available in this link:

Step 3: Fill up the personal information in the ERP portal for admission (available in our University website: www.outr.ac.in) and make admission **fee payment** through ERP only in **single transaction** (No part payment or in installment is allowed) before verification/reporting date as per the schedule date of admission (at Page Nos. 2 & 3) as detailed below. **(Cash Deposit is NOT allowed)**

B. **Help Desk:** If you face any difficulty in filling up of the personal information and fee payment through ERP portal, then contact the respective Programme Advisors for help. The list of programme-wise Faculty Advisors are given (at Page No. 5 & 6) in this notice.

C. **Late Payment Fees:** The branch-wise and category-wise balance admission fee (i.e. total fees of the programme – fees paid at OJEE-2024) to be paid by the freshers is given at Page No. 2. **Payment of fees after due date will not be considered. If the admission fee will not be paid in due time as above, it may be treated as a non-reporting case and the admission will be cancelled.**

D. **Documents for Verification/Production:** The list of photocopies of the documents/certificates required for submission and original certificates required for verification are given at Page No. 4. Accordingly prepare these documents in order.

E. **Affidavits:** Two formats of the Affidavits are given at Page Nos. 8 & 9 of this notice. All the candidates are required to execute these two affidavits and submit the same during their schedule date of verification for admission positively.

01. **Admission Fees* to be paid by the Freshers:** [1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs]
 (* Fee Structure shown in this table = Total Fees of the programs – Fees deposited at OJEE-2024)

Sl. No.	Name of the Programs	(*) Balance fees payable by candidates (in Rs.)			
		General	SC / ST	TFW	PC
1	Bachelor of Technology (Regular) Programs (i) B. Tech. in Civil Engineering (ii) B. Tech. in Computer Engineering (iii) B. Tech. in Electrical Engineering (iv) B. Tech. in Electronics & Instrumentation Engineering (v) B. Tech. in Electronics & Communication Engineering (vi) B. Tech. in Mechanical Engineering (vii) B. Tech. in Mechanical Engineering (A I & R) (viii) B. Tech. in Metallurgical and Materials Engineering (ix) B. Tech. in Textile Engineering	35,400	40,400	23,400	28,400
2	Bachelor of Technology (Self-Sustaining) Programs (i) B. Tech. in Biotechnology (ii) B. Tech. in Computer Science & Engineering (iii) B. Tech. in Computer Science & Engineering (A I & M L) (iv) B. Tech. in Information Technology	80,000	85,000	35,000	40,000
3	Bachelor of Architecture	35,400	40,400	23,400	28,400
4	Bachelor of Planning	35,400	40,400	23,400	28,400
5	Integrated M. Sc. Programs (i) Int. M. Sc. in Chemistry (ii) Int. M. Sc. in Mathematics & Computing (iii) Int. M. Sc. in Physics	35,400	40,400	23,400	28,400

02. **Admission Fees* to be paid by the Freshers:** [1st Year M. Tech., M. Plan, MBA, MCA Programs]
 (* Fee Structure shown in this table = Total Fees of the programs – Fees deposited at OJEE-2024)

Sl. No.	Name of the Programs	(*) Balance fees payable by candidates (in Rs.)			
		General	SC / ST	TFW	PC
1	Master of Technology (Regular) Programs (i) M. Tech. in Biotechnology (ii) M. Tech. in Electronics and Communication Engineering (iii) M. Tech. in Energy System and Management (iv) M. Tech. in Mechanical Systems Design (v) M. Tech. in Mechatronics and Machine Learning (vi) M. Tech. in Power Electronics and Drives (vii) M. Tech. in Power Systems Engineering (viii) M. Tech. in Textile Engineering (ix) M. Tech. in Thermal Engineering (x) M. Tech. in VLSI Design and Embedded System (xi) M. Tech. in Water Resources Engineering	35,400	40,400	23,400	28,400
2	Master of Technology (Self-Sustaining) Programs (i) M. Tech. in Computer Science and Engineering (ii) M. Tech. in Industrial Engineering and Management (iii) M. Tech. in Industrial Engineering and Management (PT) (iv) M. Tech. in Information Technology (v) M. Tech. in Instrumentation and Control Engineering (PT) (vi) M. Tech. in Structural Engineering (vii) M. Tech. in Water Resources Engineering (PT)	80,000	85,000	35,000	40,000

3	Master of Planning (Regular) Program (i) M. Plan in Urban and Regional Planning	35,400	40,400	23,400	28,400
4	Master in Computer Application (MCA) (Regular) Program	35,400	40,400	23,400	28,400
5	Master of Business Administration (MBA) (Self-Sustaining) Program	80,000	85,000	35,000	40,000

NOTE: It may so happen that fees in the different heads (including Tuition Fee) may be increased by the concerned authorities then in such a case, students are required to pay the enhanced fee in addition to above mentioned fees.

03. The schedule for reporting and verification/deposit of documents are as follows.

Venue of Reporting: Student Activity Centre (SAC) of University

04. **Reporting/Admission Schedule for admission in to 1st Year M. Tech., M. Plan, MBA & MCA and 1st Year B. Tech., B. Arch., B. Plan & Int. M. Sc. Programs**

Date / Day	Time	Program
02/09/2024 (Monday)	10:30 AM – 12:30 PM	B. Tech. in Mechanical Engineering
	02:30 PM – 05:30 PM	B. Architecture B. Planning Int. M. Sc. in Chemistry Int. M. Sc. in Mathematics & Computing Int. M. Sc. in Physics
03/09/2024 (Tuesday)	08:30 AM – 10:30 AM	MCA M. Plan in Urban and Regional Planning
	10:30 AM – 12:30 PM	MBA
	12:30 PM – 02:30 PM	M. Tech. in Biotechnology M. Tech. in Computer Science and Engineering M. Tech. in Information Technology M. Tech. in Energy System and Management M. Tech. in Power Systems Engineering M. Tech. in Power Electronics and Drives M. Tech. in Electronics and Communication Engineering M. Tech. in Instrumentation and Control Engineering (PT) M. Tech. in VLSI Design and Embedded System
	02:30 PM – 05:30 PM	M. Tech. in Water Resources Engineering M. Tech. in Water Resources Engineering (PT) M. Tech. in Structural Engineering M. Tech. in Mechatronics and Machine Learning M. Tech. in Mechanical Systems Design M. Tech. in Thermal Engineering M. Tech. in Industrial Engineering and Management M. Tech. in Industrial Engineering and Management (PT) M. Tech. in Textile Engineering
04/09/2024 (Wednesday)	08:30 AM – 10:30 AM	B. Tech. in Biotechnology
	10:30 AM – 12:30 PM	B. Tech. in Metallurgical and Materials Engineering
	12:30 PM – 02:30 PM	B. Tech. in Information Technology
	02:30 PM – 05:30 PM	B. Tech. in Electronics and Communication Engineering
05/09/2024 (Thursday)	08:30 AM – 10:30 AM	B. Tech. in Textile Engineering
	10:30 AM – 12:30 PM	B. Tech. in Computer Science and Engineering
	12:30 PM – 02:30 PM	B. Tech. in Computer Science and Engineering (A I & M L)
	02:30 PM – 05:30 PM	B. Tech. in Electrical Engineering
06/09/2024 (Friday)	08:30 AM – 10:30 AM	B. Tech. in Computer Engineering
	10:30 AM – 12:30 PM	B. Tech. in Mechanical Engineering (R & A I)
	12:30 PM – 02:30 PM	B. Tech. in Electronics and Instrumentation Engineering
	02:30 PM – 05:30 PM	B. Tech. in Civil Engineering

06. The Candidates are to submit ONE set of self-attested documents (**Set-I**) and original certificates (**Set-II**) for verification at the time of reporting for admission as follows.

Sl. No.	Set – I (Self-attested photocopies of certificates/documents, original CLC/TC and 2 passport size photographs)	Set – II (original certificates to be produced for verification at the time of reporting and it will be returned after verification)
	Document CHECK LIST (signed by the candidate and documents are to be arranged in this order)	
i.	Copy of the Final Allotment Letter of OJEE-2024 with allotment ID (Downloaded after 22/08/2024 for PG Programs and 30/08/2024 for UG Programs)	--
ii.	OUTR – Admission fee deposit receipt as per branch and the category of the students (Gen/SC/ST/TFW/PC) (Sl. No. 1 above)	--
iii.	Photocopies of 10 th Mark/Grade Sheet and Pass Certificate	Original 10 th Mark/Grade Sheet and Pass Certificate
iv.	Photocopies of +2 Science / Diploma Mark/Grade Sheets and Certificate	Original +2 Science / Diploma Mark/Grade Sheets and Pass Certificate
v.	Photocopies of Qualifying Bachelors Degree or equivalent Mark/Grade Sheets and Certificates	Original Qualifying Bachelors Degree or equivalent Mark/Grade Sheets and Certificates
vi.	Photocopies of Caste Certificate/PC Certificate (if admission is made under SC/ST/PC category)	Original Caste Certificate/PWD Certificate (only if admission is made under SC/ST/PC category)
vii.	Photocopies of Nativity/Residential Certificate (in case admission made under SC/ST/Girls/PC/EWS/SGS/TFW category)	Original Nativity/Residential Certificate (in case admission made under SC/ST/Girls/PC/EWS/SGS/TFW category)
ix.	Photocopies of Income Certificate for TFW student for current financial year (only for candidates taken admission under TFW category)	Original current year Income Certificate (only for candidates taken admission under TFW category)
x.	Photocopies of Green Card (only for candidates taken admission under Green Card category)	Original Green Card (only for candidates taken admission under Green Card category)
xi.	Photocopies of the EWS Certificate (only for candidates taking admission under EWS category)	Original EWS Certificate
xii.	Copy of the Aadhaar Card of the Candidate	Aadhaar Card
xiii.	Original CLC/TC and Conduct Certificate	--
xiv.	TWO passport size photographs	--
xv.	Original Affidavits in the prescribed format (Annexure – I & II) in non-judicial stamp paper of Rs.10/- each. The formats are attached below.	--

07. **Hostel Admission:** Students desirous of staying the hostel shall apply in the ERP portal. Selection of hostel allotment will be made based on the (i) student's present address, (ii) OJEE rank and (iii) the actual available seats.
08. **Class Start:** University timing is 09:00 AM to 05:00 PM from **September 12, 2024**. The Time Table will be notified through University's official website: www.outr.ac.in.
09. If a candidate fails to submit the required document or found that he/she has not submitted copy of genuine document, his/her admission will be cancelled.

**Additional
Information
is given below:**

**Sd/-
Dean, Academic Affairs**

For any difficulty in filling the information in the ERP system, then help from the Faculty Advisors may be taken. The program-wise names of Faculty Advisors are given.

**1st Year Faculty Advisors / Counselor / Mentors for
B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs**

Sl. No.	Name of the Programs	Name of the Faculty Members	Mobile No.	E-mail ID
01	Biotechnology	Dr. Suraja Kumar Nayak	9437155632	surajnayak3@gmail.com
02	Civil Engineering	Ms. Swetalina Nath	9437925418	swetalinace@outr.ac.in
		Ms. Benazeer Sultana	9078135389	benazeerce@outr.ac.in
03	Computer Science and Engineering	Mr. A. K. Mishra	8018076354	akmishracse@outr.ac.in
		Dr. M. Pant	9437158656	meenakshikandpal14@gmail.com
	Computer Science and Engineering (AI & ML)	Dr. S. K. Dash	9040990892	skdash@outr.ac.in
		Ms. J. Dev	8328984094	jdevit@outr.ac.in
	Computer Engineering	Dr. S. Mohapatra	7008844697	smohapatra@outr.ac.in
04	Electrical Engineering	Mr. M. K. Nayak	9348736274	manjitcsa@outr.ac.in
		Ms. Sudipta Mohanty	9861197798	sudiptamohanty@outr.ac.in
		Mr. Ranjib Behera	8895435177	ranjibbehera@gmail.com
		Ms. Jasmine Hansda	8875500778	jasmine.hansda@gmail.com
		Dr. Samarjit Patnaik	9438488168	patnaik.samarjit@outr.ac.in
05	Electronics & Communication Engineering	Mr. Naresh Chandra Naik	8895900722	nareshnaik091@gmail.com
		Mr. Debabrara Sahoo	9124232015	debratrasahoo299@gmail.com
		Ms. Suman Bala Behera	8895815729	sumandear@gmail.com
		Ms. Devika	9777095318	jenadevika@gmail.com
	Electronics & Instrumentation Engineering	Mr. Susanta Kumar Sahu	8249274300	sksahu@outr.ac.in
		Mr. Sukanta Kumar Swain	9438406265	sukanta_swain@hotmail.com
		Ms. Rashmi Rekha Sahoo	7008072296	rrsahooie@outr.ac.in
		Ms. Rasmi Rekha Mishra	9437900979	123.rashmi@gmail.com
06	Information Technology	Dr. S. K. Nayak	9437628175	simantanayak1966@gmail.com
		Ms. R. Padhy	9439955322	rpadyit@outr.ac.in
07	Mechanical Engineering	Prof. Jitendra Naik	7008864109	jnaik@cet.edu.in
		Prof. Smrutirekha Sen	9035646820	drsmrutirekhasen@gmail.com
		Prof. Runu Das	9853366983	runudasme@cet.edu.in
		Prof. Kasinath Das Mohapatra	7008410915	kitu.kasinath1@gmail.com
	Mechanical Engineering (R&AI)	Prof. Smitanjali Behera	8908943376	sbeherame@cet.edu.in
		Prof. Sudhansu Sekhar Das	8144178337	sudhansud0314@gmail.com
	Metallurgical and Materials Engineering	Prof. Santosh Moharana	7978040882	santha_ruby@yahoo.com
08	Textile Engineering	Prof. Biswajit Mohanty	7873947224	rocky.b.m28338@gmail.com
		Mr. Pradeep Rout	8018820505	bibhun@gmail.com
09	B. Architecture	Ms. Srabani Upadhyaya	8112144363	buzenybizz@gmail.com
10	B. Planning	Mr. Bhabani Shankar Sa	8249242624	bhabaniplanning@outr.ac.in
11	Int. M. Sc. (Chemistry)	Dr. Rojalin Pradhan	9777352323	rojirojalin23@gmail.com
12	Int. M. Sc. (Mathematics & Computing)	Dr. Jyotsnarani Pattnaik	9437647740	jyotsnaspattnaik@gmail.com
13	Int. M. Sc. (Physics)	Dr. Samita Pattanayak	9439853851	samitaphy@gmail.com

For any difficulty in filling the information in the ERP system, then help from the Faculty Advisors may be taken. The program-wise names of Faculty Advisors are given.

**1st Year Faculty Advisors / Counselor / Mentors for
M. Tech., M. Plan, MBA, MCA Programs**

Sl. No.	Name of the Programs	Name of the Faculty Members	Mobile No.	E-mail ID
01	Biotechnology	Dr. Swagat Kumar Das	9439446538	das.swagat@gmail.com
02	Computer Science and Engineering	Ms. S. Das	8763003065	sdascse@outr.ac.in
03	Information Technology	Ms. J. Dev	8328984094	jdevit@outr.ac.in
	Energy System and Management	Dr. Ullash Kumar Rout	7978360990	ukrout@cet.edu.in
04	Power Systems Engineering	Dr. A K Barisal	9861128915	akbarisal@outr.ac.in
05	Power Electronics and Drives	Dr. P K Ray	9438143665	pkray@cet.edu.in
06	Electronics and Communication Engineering	Prof. Tapas Kumar Patra	9438020131	tkpatra@outr.ac.in
07		Ms. Debashree Bhama	8328812664	debashreebrahma22@gmail.com
08	Instrumentation and Control Engineering	Prof. Sribatsa Behera	9437420486	sbehera@outr.ac.in
		Ms. Swagatika Acharya	7978411879	swagatikacharya1610@gmail.com
09	VLSI Design and Embedded System	Ms. Ananya Dastidar	9861230224	mananyad@yahoo.com
10	Water Resources Engineering	Dr. Siprarani Pradhan	8280245115	srpradhance@outr.ac.in
11	Structural Engineering	Ms. S. Dash	9437374185	sabitadash06@gmail.com
12	Mechatronics and Machine Learning	Prof. Rati Ranjan Dash	9437040814	rrdash@cet.edu.in
13	Mechanical System Design	Prof. Rashmita Parida	7504616167	rparidame@cet.edu.in
14	Thermal Engineering	Prof. Ramesh Kumar Mallik	9861048277	rkmallik@cet.edu.in
15	Industrial Engineering and Management	Prof. Priya Ranjan Mallick	8763294880	priyaranjan.mech@gmail.com
16	Textile Engineering	Prof. B. P. Dash	9437385554	bpdash@outr.ac.in
17	Urban and Regional Planning	Ms. Swapna Sarita Swain	8456974680	sswainplanning@outr.ac.in
18	MBA	Prof. Priya Ranjan Mallick	8763294880	priyaranjan.mech@gmail.com
		Prof. Rojalin Pani	9778714768	rojalin.pani@gmail.com
		Prof. Amit Tripathy	8249328089	amitt13.at@gmail.com
19	MCA	Ms. R. Mallick	7978922569	csarojalin@outr.ac.in
		Ms. S. Pal	9437229745	csaspal@outr.ac.in



ଓଡ଼ିଶା ଟେକ୍ନୋଲୋଜି ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
Ghatikia, Bhubaneswar – 751 029

CHECK LIST

(FOR ADMISSION OF FRESHERS – 2024-25)

Programme of Admission:

(B. Tech. / B. Arch. / B. Plan / Int. M.Sc. / M. Tech. / M. Plan / MBA / MCA)

Branch/Specialisation:

OJEE Rank:

Name of the Candidate:

Mobile Number of Candidate:

Father's / Guardian Name with Mobile Number:

Category of Admission: (Gen / SC / ST / Girls / PC / TFW / Ex-Service / Green Card / EWS / Others)

OJEE / JEE Main – 2024 Application Number:

Sl. No.	Name of the Certificates / Documents (these documents are to arranged in the following order and submit it during verification)	Mark (✓) if attached and Mark (✗) if not attached
01	Copy of the Final Allotment Letter of OJEE-2024	
02	Copy of the JEE Main 2024 Rank Card	
03	OUTR – Admission Fee deposit receipt as per branch and the category of the students (Gen/SC/ST/TFW/PC) (Sl. No. 1 above)	
04	Photocopies of 10 th Mark Sheet and Certificate	
05	Photocopies of +2 Sc. / Diploma Mark Sheet and Certificate	
06	Photocopies of Qualifying Bachelors Degree or equivalent Mark Sheet and Certificate (for admission in to M. Tech./M. Plan/MCA/MBA Candidates only)	
07	Photocopies of Caste Certificate / PC Certificate (for candidates taken admission under SC/ST/PC category)	
08	Photocopies of Nativity / Residential Certificate (for candidates taken admission under SC/ST/Girls/PC/Any Quota category)	
09	Photocopies of Income Certificate for TFW student for the current financial year (if candidate has taken admission under TFW category)	
10	Photocopies of EWS Certificate for the current financial year (if candidate has taken admission under EWS category)	
11	Photocopies of Green Card (if admission taken under Green Card category)	
12	Copy of Aadhaar Card	
13	Original TC/CLC and Conduct Certificate	
14	Two passport size photographs	
15	Two Original Affidavits in the prescribed format (Annexure – I & II) in Non-judicial Stamp Paper of Rs.10/- each.	

Date: _____

Signature of Candidate

Signature of Verifying Officer with Name

AFFIDAVIT BY THE STUDENT

I, (Full name of student with JEE Roll No. / Registration Number) S/o D/o Mr. / Mrs. / Ms. having been admitted to (Name of the Institution) have received a copy of the AICTE Regulations on Curbing the Menace of Ragging, 2009 (hereinafter called the 'Regulations') carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 4 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 8 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 4 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 4 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 8 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of month of year.

Signature of deponent Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the (Day) of (Month) (Year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the (Day) of (Month) (Year) after reading the contents of this affidavit.

OATH COMMISSIONER

(The Affidavit form duly prepared in a non-judicial stamp paper of Rs.10/- and signed by 1st class Magistrate or Notary should be submitted by all the students on the day of reporting)

AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. (Full name of parent / guardian) father / mother / guardian of (full name of student with JEE Roll No. / Registration Number) having been admitted to (Name of the Institution) have received a copy of the AICTE Regulations on Curbing the Menace of Ragging, 2009 (hereinafter called the 'Regulations') carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 4 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 8 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 4 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 4 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 8 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this day of month of year.

Signature of deponent

Name:

Address:

Telephone/Mobile:

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the (Day) of (Month) (Year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the (Day) of (Month) (Year) after reading the contents of this affidavit.

OATH COMMISSIONER

(The Affidavit form duly prepared in a non-judicial stamp paper of Rs.10/- and signed by 1st class Magistrate or Notary should be submitted by all the students on the day of reporting)

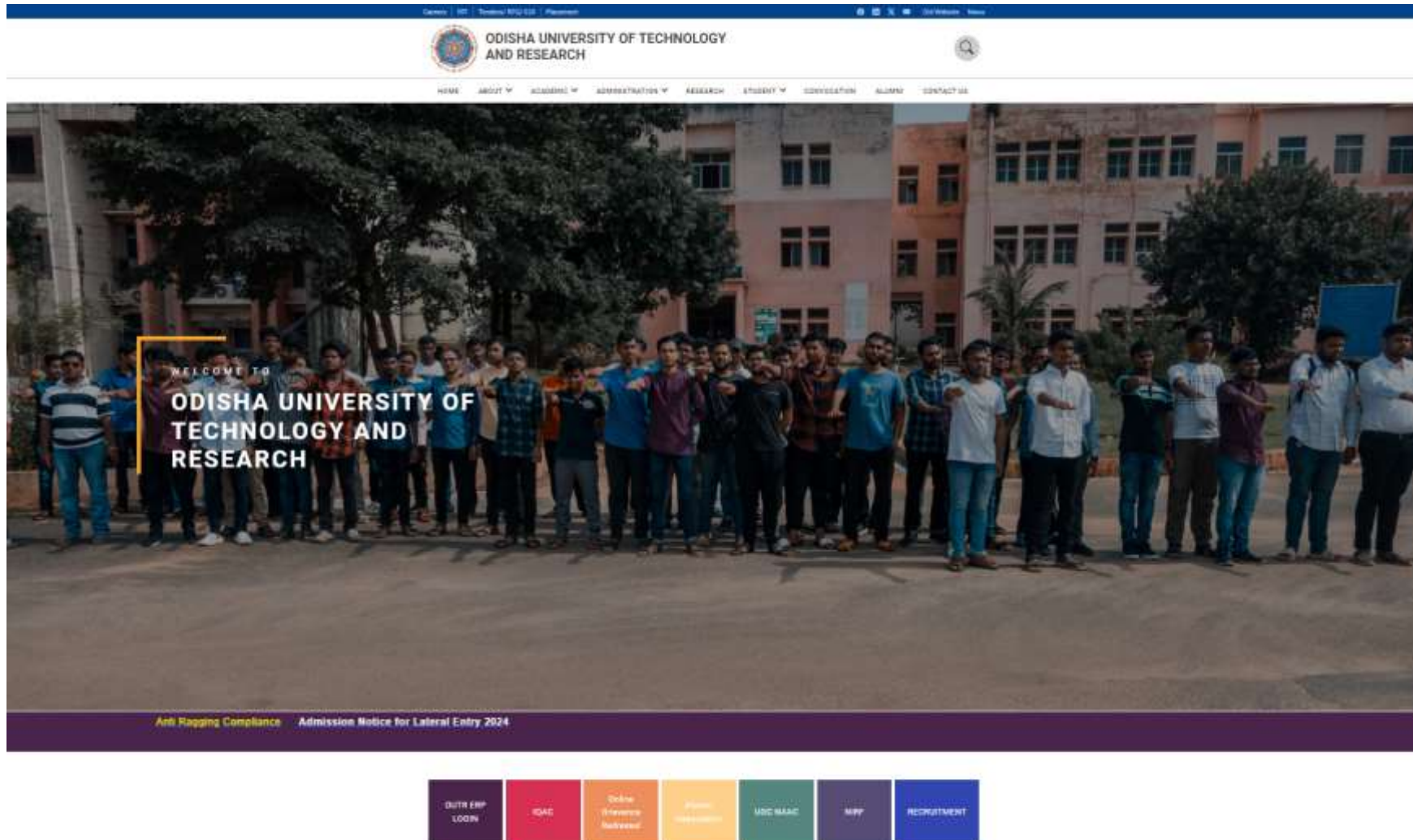


WELCOME
TO
FRESHER'S

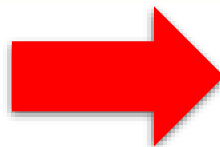
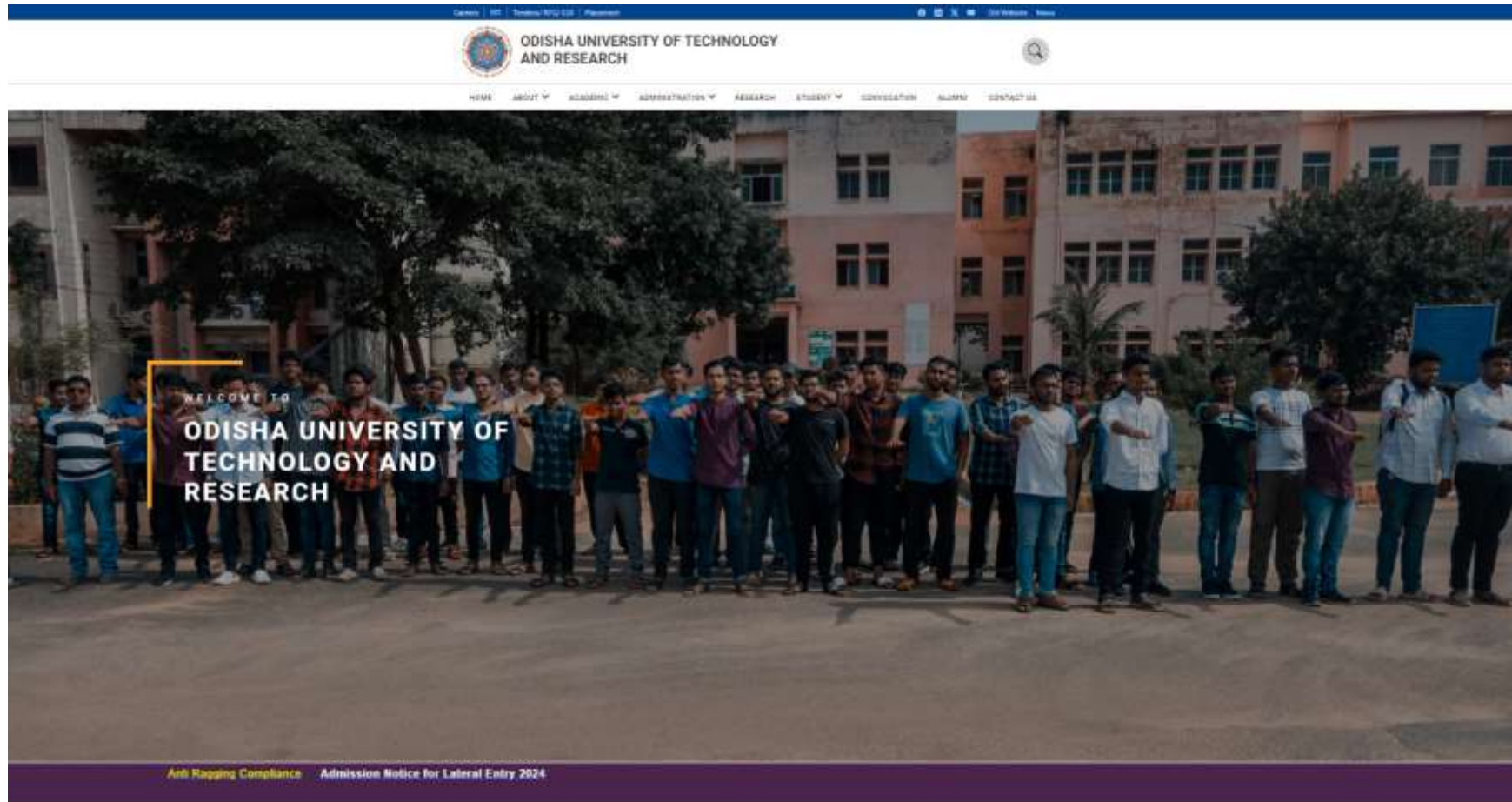
SOP

SOP TO FILL UP THE INFORMATION AND MAKE THE PAYMENT, DETAILS AS GIVEN BELOW.

1. Browse the URL in browser (Google Chrome or Mozilla Firefox) i.e. “ www.outr.ac.in” .
2. The web page now opens as given below.



3. Then click on “ **OUTR ERP LOGIN** ”



4. After clicking on “**OUTR ERP LOGIN**” the web page is opened for the ERP login as given below.



ODRISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH

OUTR

OUTR - ERP

STUDENT HOD/ADV ADMIN

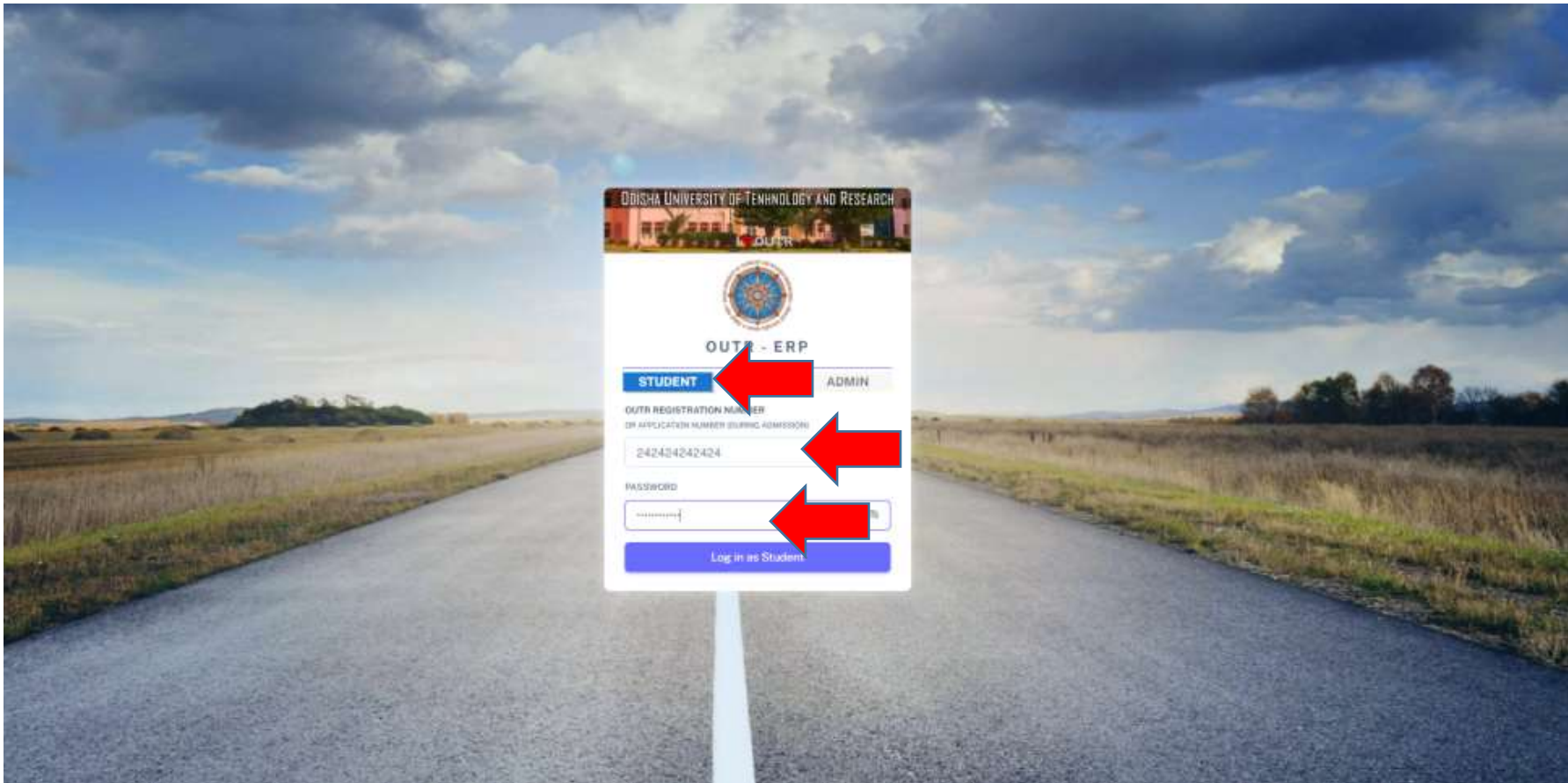
OUTR REGISTRATION NUMBER
OR APPLICATION NUMBER DURING ADMISSION

2424242424

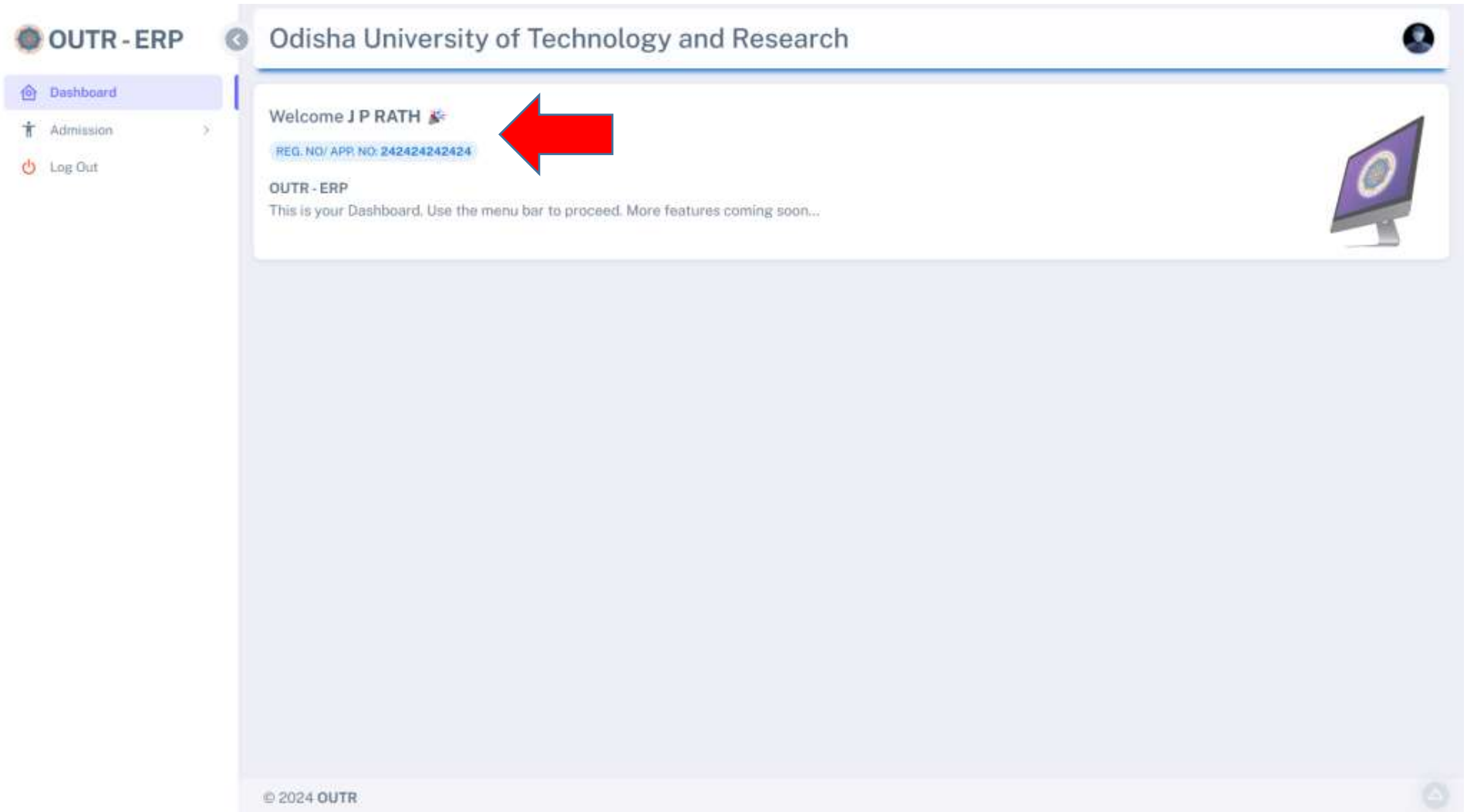
PASSWORD

Log in as Student

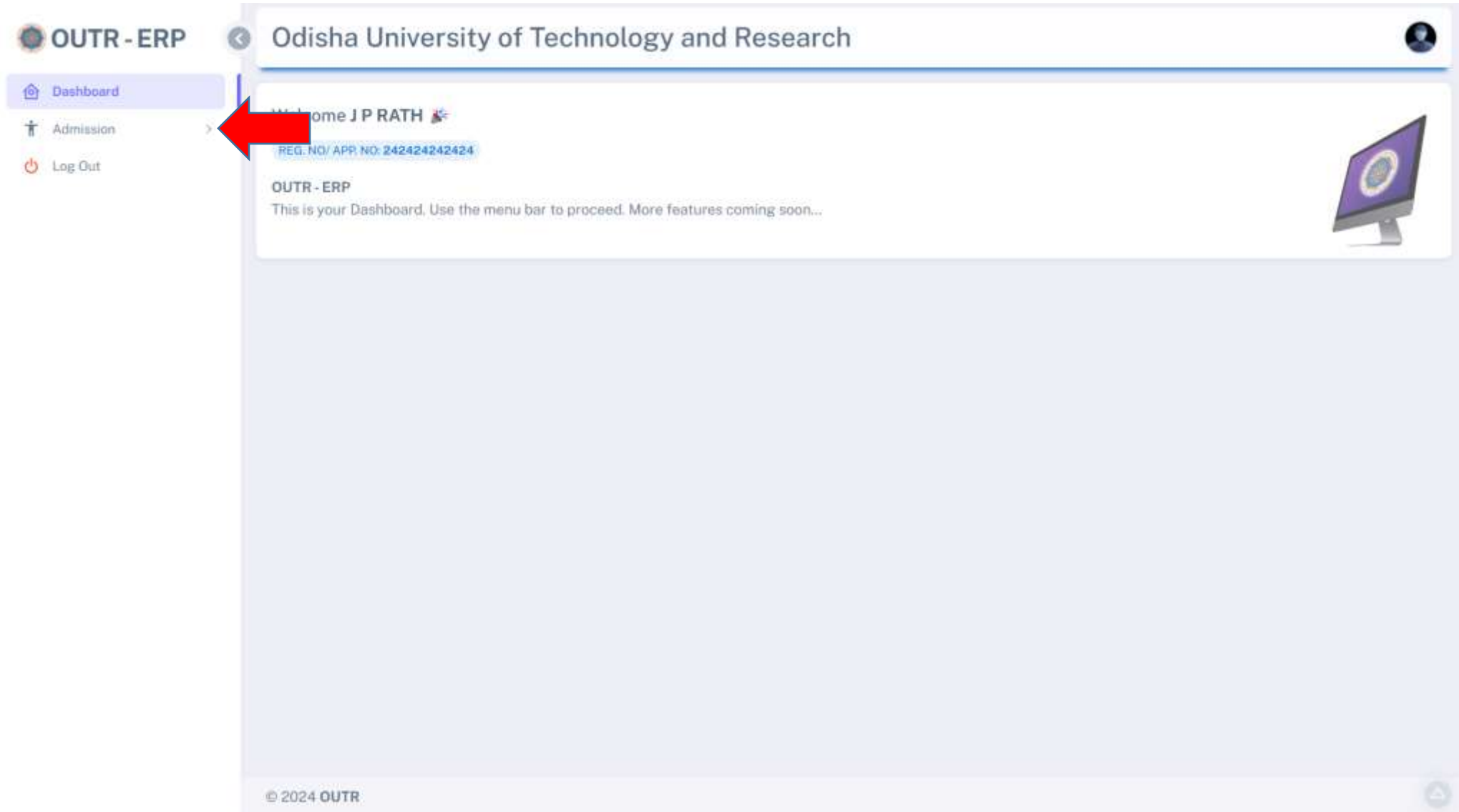
5. Enter your “ **User Name** ” and “ **Password** ”. Your username and password, both are same as your “**JEE Main/OJEE APPLICATION NO**” (12 DIGIT) then click on “**Log in as Student**” and the web page is opened as given below.



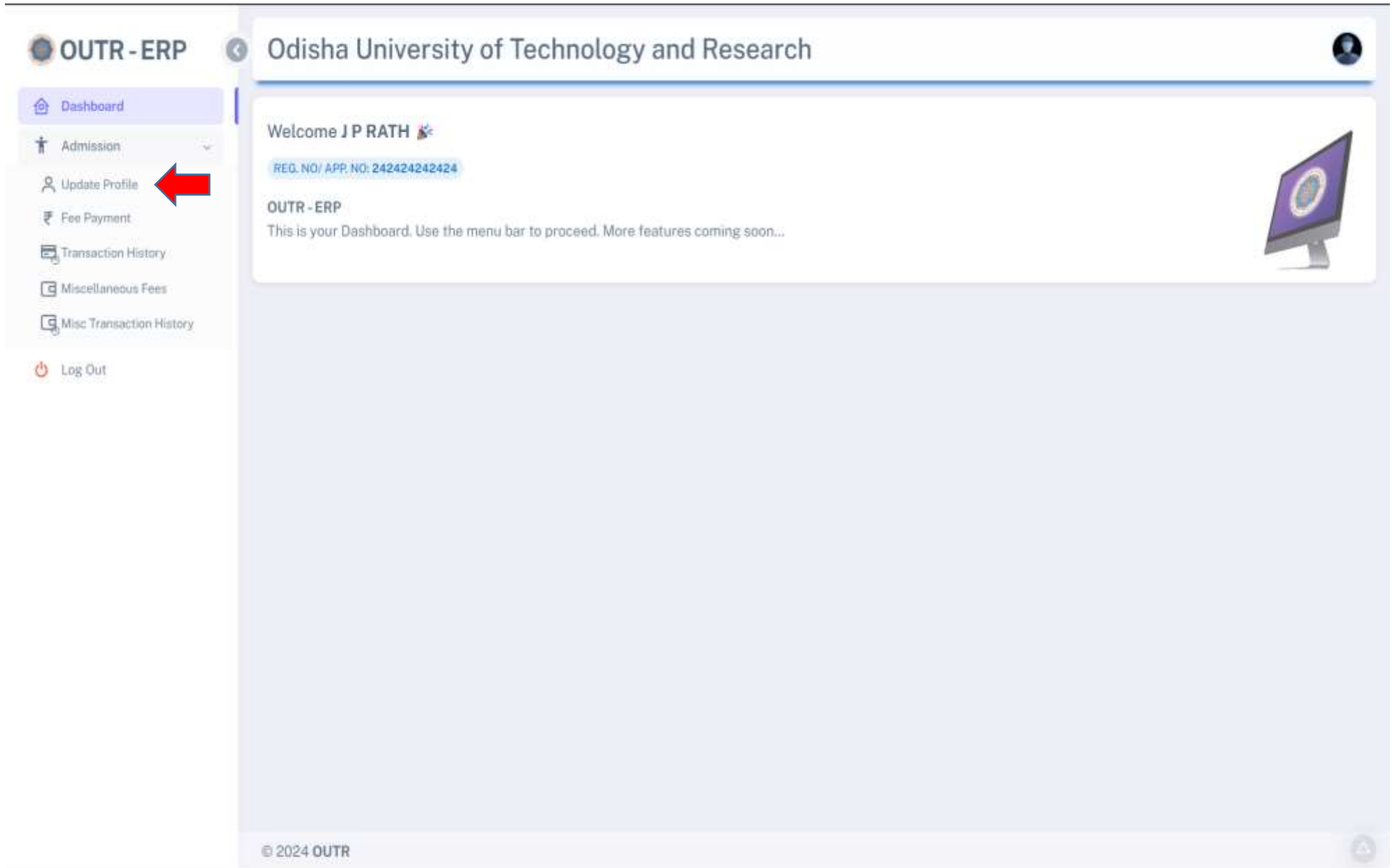
6. After login you are able to see your “ **Name and OJEE application number** ” at top Left.



7. Then click on “ Admission ” tab at top left.



8. Then Click on “ **Update Profile** ”.



OUTR - ERP

Odisha University of Technology and Research

Welcome J P RATH 🇮🇳

REG. NO/ APP. NO: 242424242424

OUTR - ERP

This is your Dashboard. Use the menu bar to proceed. More features coming soon...

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9. Now you have to fill up the details and upload the “ Scanned Photograph & Signature” and fill up the “Allotment Details, Personal Details, Communication Details & Qualification Details (Also Upload the scanned copy of the Mark sheet and Certificates)” one by one clicking on edit & add button.

In the TAB “*” marks are mandatory field and must be filled up.

OUTR - ERP
Odisha University of Technology and Research

Dashboard

Admission

Update Profile

Fee Payment

Transaction History

Microfinance Form

Misc Transaction History

Log Out

Admission / Edit Profile

J P RATH

Registration No:	N/A	Joining Year:	2024, Batch346
Application No:	242434343424	Semester:	Ist Semester
Name:	J P RATH	Programme:	M. Tech. (Part Time)
Rank:	858585	Prog. Type:	SSP
Admission Status:	Pending	Branch:	Water Resources Engineering

Allotment Details

Batch:	34
Joining Year:	2024
Admission Dt:	
Admission Type:	SSP
Fee Type:	General
In TFW:	N
In PC:	N
Seat Category:	OEN
Category:	OEN
Caste:	Brabudo
OEE Rank:	808585
In Lateral:	N
Hostel Willingness:	Y
Hostel Allotted:	N
Hostel Name:	

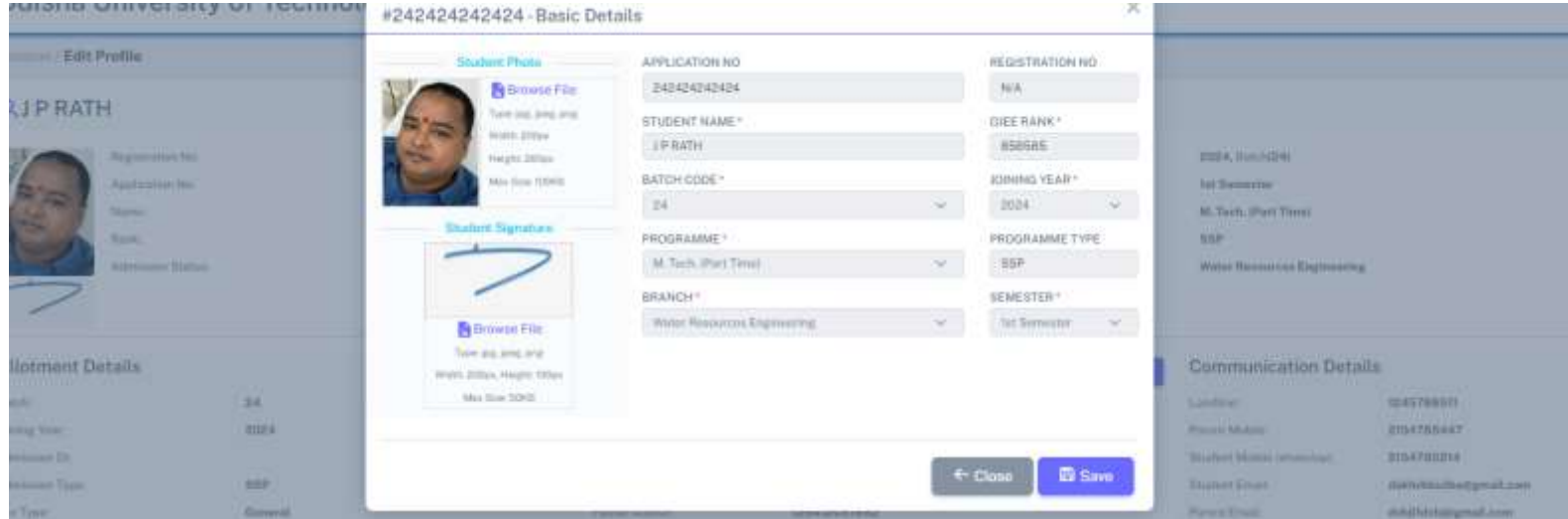
Personal Details

DOB:	04/05/1980
Gender:	M
Father Name:	B K Rath
Father Occupation:	Labr
Father Address:	125412457852
Mother Name:	B Rath
Mother Occupation:	HW
Mother Address:	124578521245
Annual Income:	1000000
Blood Group:	O-
Mother Tongue:	Odia
Religion:	HINDUISM
Nationality:	Indian
Country:	INDIA

Communication Details

Landline:	124578801
Parent Mobile:	2554785447
Student Mobile Whatsapp:	2554785234
Student Email:	dokrbkath@gmail.com
Parent Email:	dskjhdvj@gmail.com

a. In “Basic Details () “ must be upload the Scanned “**Photo and Signature**” through clicking on “**Browse File**” THEN CLICK ON “**SAVE**” BUTTON.



#2424242424 - Basic Details

Student Photo:  [Browse File](#)

Student Signature:  [Browse File](#)

APPLICATION NO: 2424242424

STUDENT NAME: J P RATH

BATCH CODE: 24

PROGRAMME: M. Tech. (Part Time)

BRANCH: Water Resource Engineering

REGISTRATION NO: N/A

JEE RANK: 858585

JOINING YEAR: 2024

PROGRAMME TYPE: SSP

SEMESTER: 1st Semester

Communication Details:

Landline: 0245788971

Phone Mobile: 9194785647

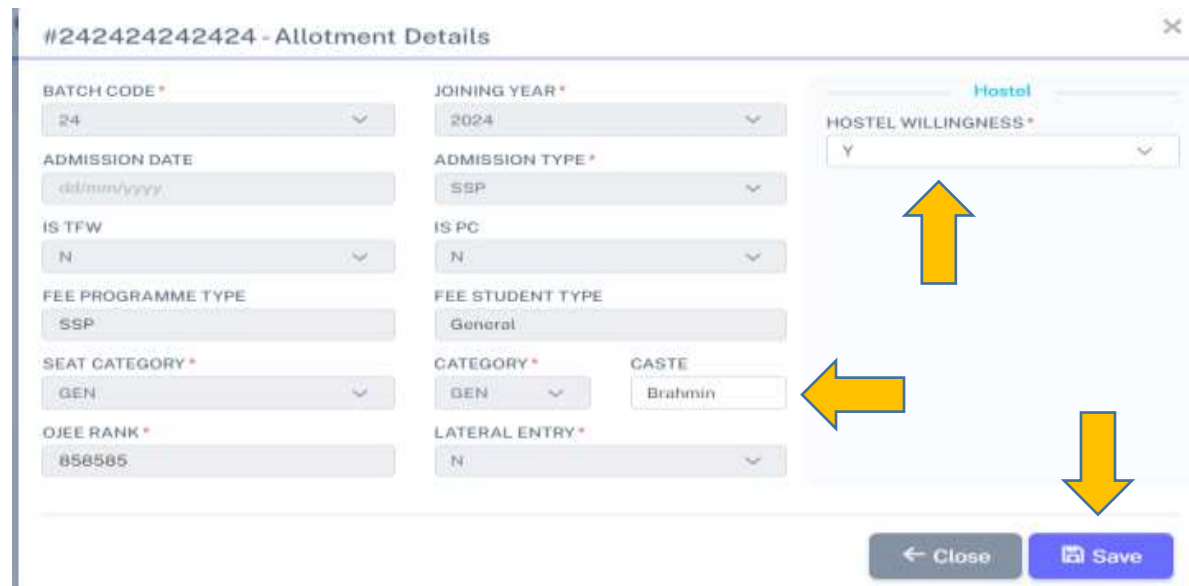
Student Mobile (optional): 9194788018

Student Email: jprathkoushik@gmail.com

Parent Email: jprathkoushik@gmail.com

Buttons: Close, Save

b. In “Allotment Details ()” must be fill up the “**CASTE**” & choose the drop/ down menu for “**Hostel Willingness**” “**Y(YES)**”, “**N (NO)**” THEN CLICK ON “**SAVE**” BUTTON.



#2424242424 - Allotment Details

BATCH CODE: 24

ADMISSION DATE: dd/mm/yyyy

IS TFW: N

FEE PROGRAMME TYPE: SSP

SEAT CATEGORY: GEN

OJEE RANK: 858585

JOINING YEAR: 2024

ADMISSION TYPE: SSP

IS PC: N

FEE STUDENT TYPE: General

CATEGORY: GEN

LATERAL ENTRY: N

CASTE: Brahmin

Hostel: **HOSTEL WILLINGNESS**: Y

Buttons: Close, Save

c. In **“Personal Details ()”** Fill up the **“ DATE OF BIRTH, FATHER NAME, MOTHER NAME, FATHER OCCUPATION, MOTHER OCCUPATION, FATHER AADHAR, MOTHER AADHAR, ANNUAL INCOME, BLOOD GROUP, MOTHER TOUNGUE, RELIGION, NATIONALITY, COUNTRY,”** AND **“Student AADHAR NUMBER {UPLOAD THE AADHAR CLICKING ON “Choose File”}, MOLE OR SIMILAR, & BANK DETAILS”**. [**“*” MARKS ARE MANDATORY FIELD**] THEN CLICK ON **“ SAVE ”** BUTTON.

University of Technology

Profile

Registration No:

Application No:

Name:

Rank:

Admission Status:

24

2024

SSP

General

N

N

#242424242424 - Personal Details

STUDENT DOB *

04/05/1980

GENDER *

Male

FATHER NAME *

B K Rath

MOTHER NAME *

S Rath

FATHER OCCUPATION

Lord

MOTHER OCCUPATION

H W

FATHER AADHAR

125412457852

MOTHER AADHAR

124578521245

ANNUAL INCOME

10000000

BLOOD GROUP *

O-

MOTHER TONGUE *

Odia

RELIGION *

HINDUISM

NATIONALITY *

Indian

COUNTRY *

INDIA

Student Aadhar

AADHAR NUMBER *

124578963214

Identification Marks

MOLE OR SIMILAR *

cdsvcdsvs

Bank info

ACCOUNT NO

12366547852123633

BANK NAME

Allahabad Bank

BANK BRANCH

vdsvdvdvdv

IFSC CODE

sdgvdsadrgf

← Close

Save

2024, Batch(24)

1st Semester

M. Tech. (Part Time)

SSP

Water Resources Engineering

Communication Details

Landline:

1245788511

Parent Mobile:

2154785447

Student Mobile (WhatsApp):

2154785214

Student Email:

dskhvbksdba

Parent Email:

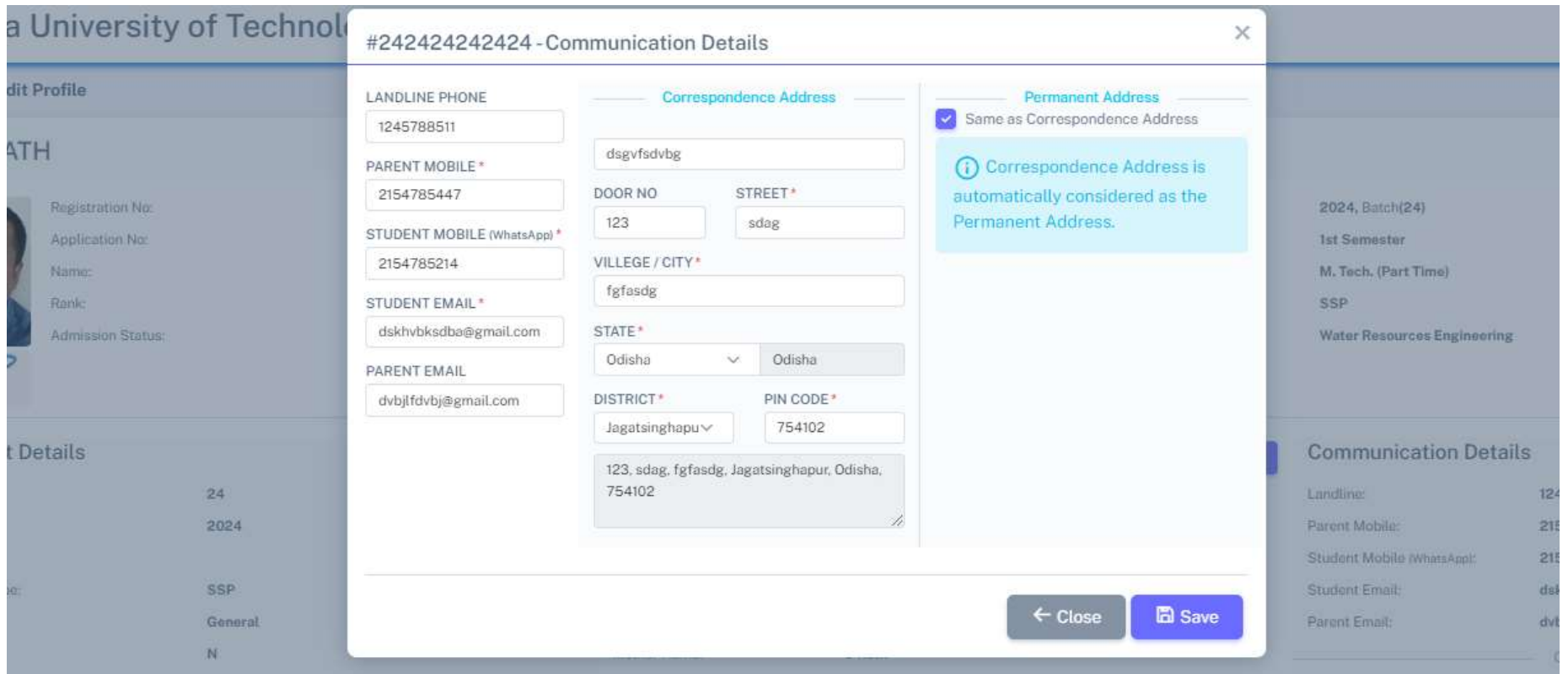
dvbjlfdvbj@g

Correspon

Guardian:

dsgvfdvbg

D. In “Communication Details ()” Fill up the “ LANDLINE PHONE, PARRENT MOBILE, STUDENT MOBILE (WHATSAPP), STUDENT EMAIL, PARENT EMAIL”, & IN “CORRESPONDENCE ADDRESS AND PERMANENT ADDRESS” “GUARDIAN NAME, DOOR NO, STREET, VILLAGE / CITY, STATE, DISTRICT, PIN CODE & ALSO ” [“*” MARKS ARE MANDATORY FIELD] THEN CLICK ON “ SAVE ” BUTTON.



#242424242424 - Communication Details

LANDLINE PHONE
1245788511

PARENT MOBILE *
2154785447

STUDENT MOBILE (WhatsApp) *
2154785214

STUDENT EMAIL *
dskhvbksdba@gmail.com

PARENT EMAIL
dvbjlfdvbj@gmail.com

Correspondence Address

Correspondence Address
dsgvfsvdvg

DOOR NO
123

STREET *
sdag

VILLEE / CITY *
fgfasdg

STATE *
Odisha

DISTRICT *
Jagatsinghapu

PIN CODE *
754102

123, sdag, fgfasdg, Jagatsinghapur, Odisha, 754102

Permanent Address
☒ Same as Correspondence Address

Correspondence Address is automatically considered as the Permanent Address.

Close Save

Background Information:

Left Sidebar:

- edit Profile
- ATH
- Registration No:
- Application No:
- Name:
- Rank:
- Admission Status:
- Details
- 24
- 2024
- SSP
- General
- N

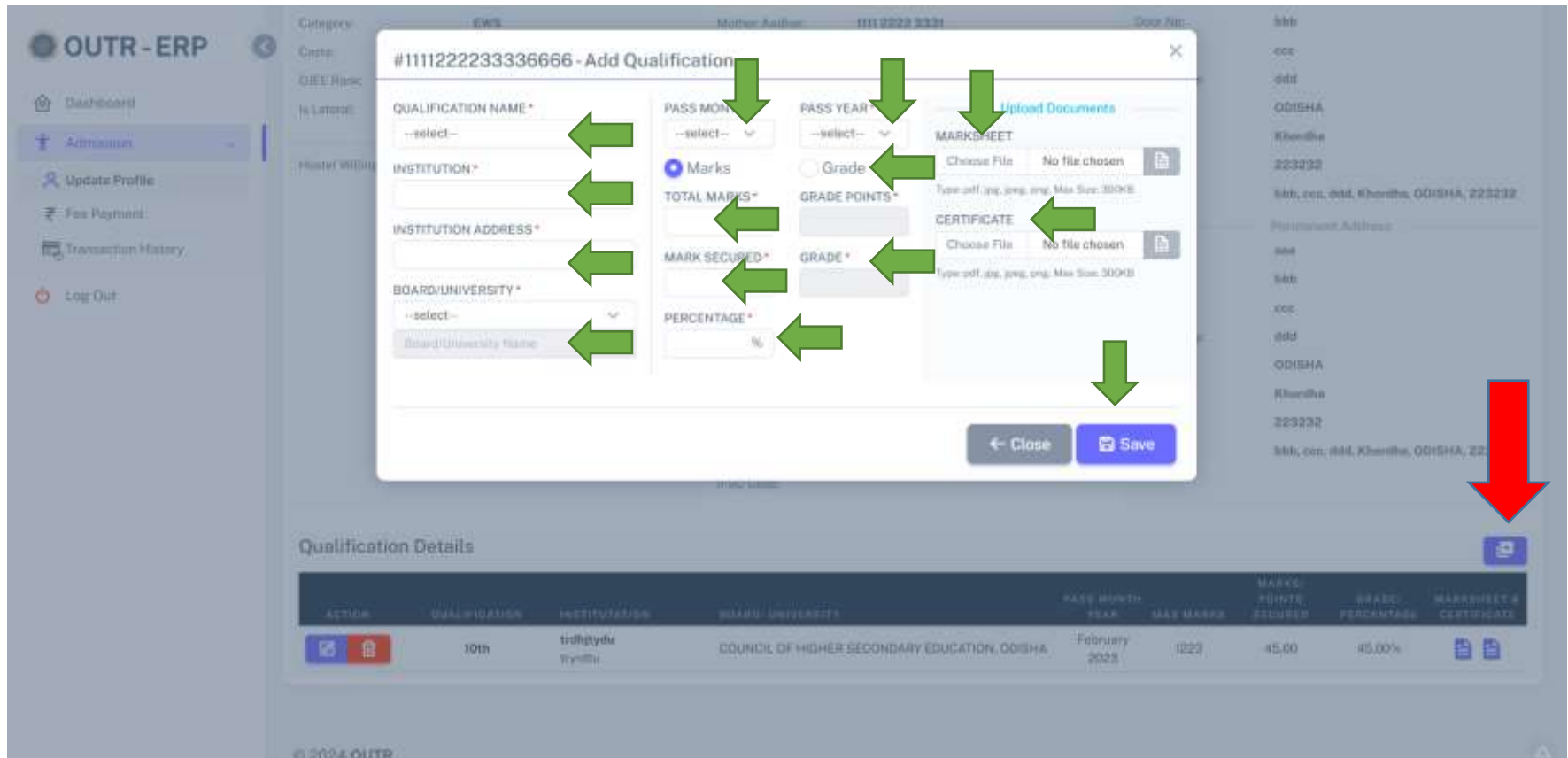
Right Panel:

- 2024, Batch(24)
- 1st Semester
- M. Tech, (Part Time)
- SSP
- Water Resources Engineering
- Communication Details
- Landline: 124
- Parent Mobile: 215
- Student Mobile (WhatsApp): 215
- Student Email: ds
- Parent Email: dv

NOW THE “UPDATE PROFILE PART IS SUCESSFULLY COMPLETED”

10. In “**Qualification Details(** ) ” clicking on “**+**” sign fill up the “**QUALIFICATION NAME FROM DROP DOWN MENU, INSTITUTION, INSTITUTION , BOARD/ UNIVERSITY, PASS MONTH, PASSYEAR, IF IN “MARKS” “TOTAL MARKS, MARK SECURED, PERCENTAGE, IF IN “GRADE” GRADE POINTS, , GRADE,” & UPLOAD THE DOCUMENTS “MARKSHEET AND CERTIFICATE”.** ” [“*****” MARKS ARE MANDATORY FIELD] THEN CLICK ON “**SAVE**” BUTTON. AFTER CLICK ON SAVE BUTTON, NOW YOU ARE ABLE TO SEEN THAT ADDED IN LINE BY LINE.

{For B Tech, B Plan, B Arch, Int. MSc - 10th Certificate and 12th mark Sheet are mandatory For M Plan, M. Tech, MCA, MBA - 10th Certificate and 12th mark Sheet, Last Graduation Mark sheet and Certificate are Mandatory }



The screenshot displays the OTR-ERP interface. A modal window titled "#1111222233336666 - Add Qualification" is open, allowing users to enter qualification details. The form includes fields for Qualification Name, Institution, Institution Address, Board/University, Pass Month, Pass Year, and a selection for Marks or Grade. It also features input fields for Total Marks, Grade Points, Mark Secured, and Percentage, along with upload buttons for Marksheet and Certificate. Green arrows point to each of these fields. A red arrow points to the 'Save' button at the bottom right of the modal. Below the modal, the 'Qualification Details' table shows the entered information.

ACTION	QUALIFICATION	INSTITUTION	BOARD / UNIVERSITY	PASS MONTH	PASS YEAR	TOTAL MARKS	GRADE POINTS	GRADE	MARKSHEET & CERTIFICATE
 	10th	trdhgydu ryndh	COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA	February	2023	1223	45.00	45.00%	 

11. Now click on “Other Certificates” (+) button and add the certificates. “Student Aadhar Card” is mandatory and also if you take admission through any “Category or Sub Category” then that document must be uploaded, it’s mandatory.

#242424242424 - Add Certificate ✕

CERTIFICATE NAME *

--select--

--select--

Caste Certificate

Residence Certificate

Green Card

PH Certificate

EX Serviceman

Income Certificate

EWS Certificate

Student Aadhar Card

CERTIFICATE FILE *

Choose File

No file chosen

Type: pdf, jpg, jpeg, png. Max Size: 800KB

← Close

Save

12. After completing “Update Profile & Uploading of the Certificates” now is the time for payment of the fee. Click on “**Fee Payment**”, after clicking on Fee Payment now you can see the below screen, Which is shown some data about you and the :FEE: to be paid.

Note:- AFTER FEE PAYMENT YOU ARE NOT ABLE TO MAKE ANY CHANGE OR MODIFICATION AT :UPDATE PROFILE TAB:

OUTR - ERP

Dashboard

Admission

Update Profile

Fee Payment

Transaction History

Miscellaneous Fees

Misc Transaction History

Log Out

Odisha University of Technology and Research

Admission cum Registration / Fee Payment

₹ Fee Payment

Application No.	242424242424
Student Name	J P RATH
Semester	1st Semester
Programme	M. Tech. (Part Time)
Branch	Water Resources Engineering
Fee Programme Type	SSP
Fee Stud Type	General
Is PC	N
Category	GEN
Regn Fee Pay Status	PENDING

Note: Once you make payment, you will not be able to modify your profile data. If you still need to change anything, then [Update Profile](#) before making Fee Payment.

Fee Amount

Admission / Registration Fee:	₹ 90,000.00
Already Paid to OJEE:	₹ -10,000.00
Total Amount To Pay:	₹ 80,000.00

← Exit

₹ Confirm & Pay

13. If your profile updated and now you want to pay the fee click on “**Confirm & Pay**” button.

Dashboard

Admission

Update Profile

Fee Payment

Transaction History

Log Out

Odisha University of Technology and Research

Admission cum Registration / Fee Payment

₹ Fee Payment

Application No.	1111222233337777
Student Name	REN DOE
Semester	3rd Semester
Programme	B. Tech.
Branch	Computer Science and Engineering
Fee Programme Type	SSP
Fee Stud Type	General
Is PC	N
Category	SC
Is Hostelier	N
Regn Fee Pay Status	PENDING

Note: Once you make payment, you will **not** be able to modify your profile data. If you still need to change anything, then [Update Profile](#) before making Fee Payment.

Admission / Registration Fee:	₹ 90,000.00
Already Paid to OJEE:	₹ -5,000.00
Total Amount To Pay:	₹ 85,000.00

← Exit

₹ Confirm & Pay

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14. After clicking on confirm and pay button, you are able to see a popup for the payment like below image and click on “Pay Now” button for the payment.

The screenshot displays the 'OUTR - ERP' interface for 'Odisha University of Technology and Research'. The user is in the 'Admission cum Registration / Fee Payment' section. A modal popup titled 'Confirm & Pay' is open, showing student details and a fee breakdown.

Confirm & Pay Modal:

Field	Value
RegNo	1111222233337777
Student Name	REN DOE
Semester	3rd Semester
Programme	B. Tech.
Branch	Computer Science and Engineering
Fee Programme Type	SSP
Fee Stud Type	General
Is PC	N
Category	SC
Is Hosteller	N

Fee Payment Summary:

Item	Amount
Admission / Registration Fee:	₹ 90,000.00
Fine:	₹ 13.00
Already Paid to OJEE:	₹ -5,000.00
Total Amount To Pay:	₹ 85,013.00

Buttons: Cancel, Pay Now

Background Fee Payment Section:

Fee Amount Summary:

Item	Amount
Admission / Registration Fee:	₹ 90,000.00
Already Paid to OJEE:	₹ -5,000.00
Total Amount To Pay:	₹ 85,000.00

Buttons: ← Exit, ₹ Confirm & Pay

9. After clicking on Pay Now button, you will see the below screen to complete the payment process & you are able to do the online payment through “Net banking, Credit / Debit Cards, QR, UPI as per your choice.

Payment Methods	Internet Banking	Merchant name × Odisha University of Technology and Research
 Net Banking >	Popular Banks	Order Id ES11112222333377772407261 31613
 Credit / Debit Cards >		Payment Amount ₹2.00
 QR >	Select Bank	 BillDesk Privacy policy Terms & conditions
 >		

10. After the successful payment now you are auto find the payment slip as given below and also it's shown on your “Transaction History”. You may take print for payment confirmation.

OUTR - ERP Odisha University of Technology and Research

Admission/Registration Fee Receipt

Payment Success: ₹85000/- Success


ଓଡିଶା ଟେକ୍ନୋଲୋଜି ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
GHATIKIA (SHUBANESWAR-751029, ODISHA, INDIA)

FEE RECEIPT		
Registration No	: 11102223337777	Date: 20/07/2024
Semester	: 2nd Semester	
Student name	: REN DOE	
Parent Name	: affilngf	
Programme	: B. Tech.	
Branch	: Computer Science and Engineering	
Fee Particulars		
SNo	Fee Name	Amount
1	Admission/Registration Fee	80000
2	Earlier Paid to OUE	-9000
Made of Payment: ONLINE		TOTAL: ₹ 69000
Form ID: ZICS2202793643		
Total in Words: Eighty Five Thousand Rupees		

Printed on 20/07/2024 at 09:21pm

Exit Print



NOW YOU ARE REDAY TO REPORT AT OUTFR
ON DUE DATE AND TIME AS PER THE NOTICE

****THANKING YOU ****