

SHORT TENDER CALL NOTICE

Tender Document

For SMART ODISHA HACKATHON-2022

**Conduct of SMART ODISHA HACKATHON-2022 for Make In Odisha Conclave
by
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH, BHUBANESWAR
(formerly College of Engineering & Technology (CET), Bhubaneswar)**

Tender No. OUTR /2413/2022, Dated:- 12/10/2022

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
BHUBANESWAR, ODISHA
www.cet.edu.in**

1. Fact Sheet

S. No	Particulars	Details
1	Tender No.	OUTR /2413/2022
2	Tender date	12.10. 2022
3	Selection Method	Tender will be awarded to the Bidder with the highest score based on the QCBS Evaluation Method
4	TENDER issued by	OUTR, Bhubaneswar
5	Availability of TENDER	TENDER can be downloaded from www.cet.edu.in
6	EMD	Earnest Money Deposit of (Rs.20,000/- only). Demand Draft or in favour of CET payable at Bhubaneswar from any of the nationalized bank.
7	Performance Bank Guarantee(PBG)	Bank Guarantee of Rs. 1,00,000/-
8	Nodal Officer for correspondence and Clarification	Co-ordinator, Smart Odisha Hackathon - 2022, Odisha. Contact Person:- Prof. P.K.Parida. Contact No:- 07978719109 Contact E-mail:- hackathon2022@outr.ac.in
9	Last date of bid submission	Proposals must be submitted not later than 27.10.2022 by 5 PM. by Speed Post / Courier
10	Opening of Technical bid and Presentation	28.10.2022 at 11AM at OUTR, Bhubaneswar, Odisha
11	Opening of Financial bid	Will be communicated at the time of opening the technical bid.

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2. Request for Proposal

Tenders are invited from eligible, reputed and qualified agencies/consultants for conducting a SMART ODISHA HACKATHON-2022 during Make in Odisha (MiO) conclave held on 30th November, 2022 to 04th December, 2022 to find out possible solutions to real world problems by applications of full potential of modern AI as detailed out in the Scope of Work of this TENDER Document. This invitation to bid is open to all Bidders meeting the pre-qualification criteria as mentioned in this TENDER Document.

2.1. Background Information

Basic Information

a) OUTR on behalf of the Skill Development & Technical Education Department, Govt. of Odisha invites responses (“Proposals”) to this Request for Proposals (“TENDER”) from Companies/ Agencies (“Bidders”) for selection of Service Provider/Consultant/Agencies.

b) Proposals must be received not later than the time, date at the venue mentioned in the Fact Sheet. Proposals received after the deadline will not be considered in this procurement process.

c) Interested bidders are advised to study the TENDER document carefully. Submission of response shall be deemed to have been done after careful study and examination of the TENDER document with full understanding of its implications.

2.2. Project Background

OUTR intends to conduct a SMART ODISHA HACKATHON-2022 in the field of Artificial Intelligence. The objective is to Conceptualizing, Organizing and Managing the Hackathon.

The continuous 36 hours Hackathon during 30th November, 2022 to 01st December, 2022, would aim at attracting talented brains to identify innovative AI based solutions for public service delivery and effective governance for problems specific to Odisha State on following themes:

- Agriculture
- Ecology, Environment, Climate change and Disaster management
- Education
- Healthcare
- Housing and Urban, Smart City

2.3. Key Information

OUTR have to implement reforms in the following areas:

- Academic
- Learning Assessment and Examination
- Student Placement
- Improving Data Management and Administration, including personnel management.

To promote innovation and Start-ups: Efforts are required for promoting innovation and creativity in the students. Hackathon is one of the key components to promote the innovation ideas among the

participants , so that the innovation ideas would emerge can be incubated in the start-up centres followed by mentorship, potential seed money.

3. Scope of Work

Hackathon will be conducted in 2 phases:

Online Phase 1 (Ideathon): In this phase the participants as teams will be asked to submit their Idea along with detailed methodology / Technique for the problem statements/ themes presented to them.

Onsite Phase 2 (Onsite Hackathon) : The shortlisted teams from Phase 1 are invited for a 36 Hour offline Hackathon, where they fine tune their solutions and make the final submissions for further evaluations. The top teams will be identified and rewarded and hold a chance to incubate start-ups within Odisha.

The role of selected agency/consultant in the Hackathon would be as follows:-

- Organize and execute the Hackathon
- Assisting OUTF in defining problem statement
- Provide platform for Hackathon
- Develop Hackathon webpage for registration and submission of ideas
- Arrangements for publicity of Hackathon through different mediums including social media
- Identification, coordination and inviting participants/teams for Hackathon
- Evaluate the ideas submitted in Phase-I
- Invite and co-ordinate all participants/teams shortlisted in Phase-I for participating in Phase-II
- Organize the on-ground logistics for Phase-II
- Identify jury members from the industry / academia
- Assist OUTF in evaluating and judging the final solutions to the problem statement in Phase-II.

3.1. Section-Wise Break up of Activities to be Carried out by the Bidder:

Section	Category	Description
A	Initial Platform	The Selected Bidder/Consultant to host and conduct Hackathon
B	Pre-Lunch Support (Consulting and Conceptualization)	1) Bidder/Consultant to assist in curating the final problem statements for the Hackathon's and the overall Hackathon format 2) Bidder/Consultant to assist and arriving at the finalizing the evaluation parameters for all the phases of the Hackathon and the finale
C	DEVELOPER OUTREACH (Audience Generation)	1) Bidder/Consultant to take the Hackathon to colleges across the country and help in promoting and generating the audience for registrations and participation. 2) Connecting with the TPO's and campus

		ambassadors to ensure maximum reach. 3) Targeted emails to the relevant target audience inviting them to participate in the Hackathon.
D	ONLINE PHASE-I (Idea Submission, Coordination, Screening, Reporting, Technical Support)	<ol style="list-style-type: none"> 1) To provide complete online technical support in terms of running the Hackathon & addressing the queries during the Hackathon for the participants 2) To coordinate with the shortlisted teams in connecting them with mentors for online mentoring & guidance 3) Identification, coordination and inviting teams to all phases of the Hackathon listed in the format 4) Liaison between participants and partners to get technical queries solved & Supporting candidate queries during the Hackathon 5) Weekly reporting of the registrations progress during the Hackathon timelines. 6) The bidder/consultant team will be responsible in screening and short listing all the ideas that come in the idea submission of the Hackathon's 7) The bidder/Consultant evaluation team will be responsible for shortlist the teams that will graduate them to the next phase of the Hackathon along with communicating the same to the shortlisted teams. 8) The bidder/Consultant team to coordinate with the Top teams to invite them for the 2nd phase of the Hackathon
E	ONSITE PHASE-II Prototype Submission (Prototype submission, Technical support for participants, judges and mentors for evaluation, tech mentors etc)	<ol style="list-style-type: none"> 1) Tech mentors from bidders/consultant to extend their support to the OTR jury in the online Hackathon for evaluating the submissions & to complete the final scoring of the top submissions on web platform. 2) Announcement of the winners on the Hackathon page & Communication to the winners about the result inline with juries decision. 3) Collection of the bank details of the winners & Co-ordination with the winner's post the event for prize distribution 4) End to End to event management for the Hackathon that includes ● Registration, Venue

		Branding & Stage set up • Hackathon Zone Setup (Seating, Internet/Wi-Fi, Mentor Zone, Jury Zone) • Games and Engagement activities for participants • Audio, Video coverage for the entire Hackathon • Goodie Bags for participants • Digital Certificates, Winners Cheques
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4. Essential Technical Pre-requisite

4.1. Organizational Level

- 1) The bidder should be a company/ firm registered (minimum 10 years old) in India. The registered bidder should be operating in India for a minimum of 5 years with an objective of offering relevant Services that are the subject matter of this tender.
- 2) The bidder should participate as a single entity, no consortium or group companies will be allowed.
- 3) The bidder shall be single point of contact with OUTR and shall be solely responsible for the execution and delivery of the work.
- 4) The average turnover of the bidder should be minimum Rs.2 Cr in each of during last 3 consecutive financial years. The turnover should be of the bidder and not of the group companies or consortium. The turnover refers to a company and not the composite turnover of its subsidiaries/sister concerns etc. for 2019-20, 2020-21 and 2021-22.
- 5) The bidder's Average Annual Turnover during last three financial years should be Rs 2 Cr or more in India from conducting such Hackathon. (Attach documentary evidence such as audited Balance Sheet etc.).
- 6) The bidder should have reported positive net worth during last three years up to financial year ending 31st March.
- 7) The Bidder should be registered with appropriate tax authorities such as Income Tax, GST and should submit valid certificates of registration with these authorities.
- 8) The bidder must have successfully executed 5 similar projects (conduct of Hackathon for Govt./Private Agency) in all India basis, out of which at least one event should be Conducted in the State of Odisha. The documentary evidence in form of work order/contract and performance report must be enclosed on the client's letterhead. (Bidder's past achievement in this regard shall be considered for technical evaluation)
- 9) Any experience as a consortium partner will not be considered.
- 10) The Bidder should have sufficient infrastructure with appropriate technology, hardware and software, trained staff members etc.
- 11) The Bidder should have minimum of 50 regular staff members under different heads.
- 12) The contract shall be on "End to End outsource basis" and the bidder should have all relevant facilities and logistics available to execute the work.
- 13) The bidder must show and submit suitable emergency management plan during any crisis situations.
- 14) The bidder should not have been blacklisted by central / state government departments / undertakings.

5. Scoring Model

Sr. No.	Criteria	Score
1.1	Bidder's profile	30
1.1.1	Legal Structure	15
	Partnership /Proprietary	5
	Private Limited	10
	Limited Company	15
1.1.2	Overall regular staff strength (Project Management/ Development/ Quality Assurance /Implementation/ Operations)	15
	=20-29	5
	>30 - 49	10
	>50	15
1.2	Bidder's Financial Capability	20
1.2.1	Average annual turnover from examination service for the period 2019-20, 2020-21 and 2021-22	20
	More than 2 CR and Less than 5 Crore INR	10
	More than 5 CR and Less than 10 Crore INR	15
	More than 10 Crore INR	20
1.3	Bidder's experience in conducting Hackathon	20
1.3.1	Number of Hackathon conducted	20
	2 – 5	10
	5 – 10	15
	> 10	20
1.4	Bidder's infrastructure capability	10
1.4.1	Owned/Hired Infrastructure	10
	Hired	3
	Shared	5
	Owned	10
1.5	Bidder's Presentation and Demonstration	20
1.5.1	Cert-in Certified Solution	20

6. Evaluation of Bids

6.1. Technical Evaluation

- 1 Detailed technical evaluation shall be carried out along with other conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any material deviation.
- 2 The evaluation committee may call the responsive bidder(s) who comply with all terms and conditions of the tender for discussion and presentation to facilitate and assess their understanding of the scope of work and its execution. The bidder should give a detailed presentation on how their Proposal/technology is best suited for OUTF. However, the committee shall have sole discretion to call for discussion/presentation.
- 3 The bidder should propose a solution for the optional items shown in the financial bid of the Tender Documents as per suitable process. The solution quality of the optional items would also be considered for evaluating the technical bid.

6.2. Financial Evaluation

The Financial Bid of those Bidders who have been found to be technically eligible will be opened. The Financial bids of ineligible bidders will not be opened.

The Financial Bids shall be opened in the presence of representatives of technically eligible Bidders, who may like to be present. OUTF shall inform the date, place and time for opening of the Financial Bid.

6.3. Evaluation and Comparison of Bids

70 % weightage will be awarded for Technical Evaluation and 30 % weightage will be awarded for Financial Evaluation

Technical Bid will be assigned a Technical score (Ts) out of a maximum of 100 points, as per the Scoring Model provided in the previous section 5.

The commercial scores would be normalized on a scale of 100, with lowest score being normalized to 100 and the rest being awarded on a pro-rata basis. Such normalized scores would be considered for the purpose of QCBS based evaluation, explained in section below.

6.4. Final Evaluation Criteria - Quality and Cost based selection (QCBS)

The individual Bidder's commercial scores (CS) are normalized as per the formula below:

$F_n = F_{min}/F_b * 100$ (rounded off to 2 decimal places) Where,

F_n = Normalized commercial score for the Bidder under consideration

F_b = Absolute financial quote for the Bidder under consideration

F_{min} = Minimum absolute financial quote

Composite Score (S) = $T_s * 0.70 + F_n * 0.30$

The Bidder with the highest Composite Score(S) would be awarded the contract.

7. Important Instructions

1. Intellectual Property Rights: All work performed by the Provider shall be “work for hire” and the Provider shall obtain no rights there from. All rights belong to the OUTR.
2. The successful bidder upon award of the contract shall be liable for and indemnify, defend, hold harmless and keep indemnified OUTR, its associates, partners or its directors or its employees from and against any claim or loss including without limitation, fines, penalties, fees, damages, costs (including legal fees and expenses), liability (whether criminal or civil) suffered and/or incurred by OUTR, its affiliates or its directors or its employees arising from or in connection with the performance of the services by the successful bidder or due to any breach of the terms and condition of the contract including any covenants, obligations and representations and warranties of the successful bidder, or breach of applicable laws and regulations governing the performance of the services by the successful bidder.
3. Any entity which has been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal, would not be eligible to submit a Proposal either by itself or through its Associate.
4. This TENDER is not an agreement or an offer. The purpose of this TENDER is to provide interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this TENDER. This TENDER includes statements, which reflect various assumptions and assessments arrived in relation to the Work. The assumptions, assessments etc. contained in this TENDER, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check their accuracy, adequacy, correctness, reliability and completeness. OUTR, its employees and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this TENDER or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the TENDER and any assessment, assumption, statement or information contained therein or deemed to form part of this TENDER or arising in any way in this Selection Process.
5. The Bidder should follow defined Software Change Management processes to manage changes in the software. Such a process would include Change Request Management, Impact Analysis, Change Approval, Change Implementation, Version Control, Version labelling, Testing, OA Certification and Deployment into production.
6. The Bidder must employ multiple backup systems including offline backups to securely maintain the software and its corresponding source code.

8. Negotiation Phase

1. OTR may enter into contract(s) with one bidder(s) that represents the best value combination of performance and cost, not necessarily the low bidder.
2. OTR will submit questions to each bidder seeking clarification of any element of their proposal, if needed.
3. Negotiations may include face-to-face sessions. Bidders are responsible for their own expenses associated therewith.

9. General Information

The tender is a "Two Bid" document. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Earnest Money Deposit (EMD). The financial bid should contain only commercials. In case, any bidder encloses the financial bid within the technical bid, the same shall be rejected summarily.

All information called for in the enclosed forms should be furnished against the respective columns in the forms. If information is furnished in a separate document, reference to the same should be given against respective columns in such cases. If any particular query is not applicable, it should be stated as "Not Applicable". However, the bidders are cautioned that not giving complete information called for in the tender forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bidder being summarily disqualified. Tenders made by fax and those received late will not be entertained.

The Responses should be typewritten or handwritten but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting. The name and signature of bidder's authorized person should appear on each page of the application. All pages of the tender document shall be numbered and submitted as a package along with forwarding letter on bidder's letter head.

The bidder should enclose bid security (EMD) in form of Demand Draft drawn in a favor of the **"Principal, College of Engineering & Technology"** payable at Bhubaneswar. The tenders without EMD shall be summarily rejected. No exemption for EMD will be entertained. The EMD of the unsuccessful bidders shall be returned without interest after award of work to the successful bidder. The EMD of the successful bidder shall be returned only after completion of the work successfully. The EMD stands forfeited in case the bidder withdraws or amends his bid after submission of tender document.

The Bidder is advised to attach any additional information, which they think is necessary in regard to their capabilities to establish that the bidder is capable in all respects to successfully complete the envisaged work. They are however, advised not to attach superfluous information. No further information will be entertained after tender document is submitted, unless OTR calls it for.

Even though bidder may satisfy the qualifying criteria, they are liable for disqualification if they have a record of poor performance or not able to understand the scope of work etc.

Prospective bidders may seek clarification regarding the work and/ or the requirements for prequalification, in writing through mail within a reasonable time.

The tender document has to be downloaded from OUTR web site (www.cet.edu.in) and submitted along with a fee of Rs.1000/- (One thousand only) in the form of demand draft in favor of CET, payable at Bhubaneswar as Tender document fee. There is no exemption from payment of tender document fees and tenders without requisite fees shall not be accepted. **The technical and financial documents should be kept separately in sealed envelopes and both these envelopes should be kept in one envelope super scribing “Tender for Conduct of SMART ODISHA HACKATHON-2022” for OUTR to reach OUTR, Techno Campus, Ghatikia, PO: Mahalaxmi Vihar, Bhubaneswar, Pin-751029 by 5:00 PM on or before 27.10.2022.** Late tenders shall not be accepted. The technical bid shall be opened on 28.10.2022 at 11:00 AM in the presence of bidders who may like to be present.

All disputes arising shall be subject to the jurisdiction of Hon’ble High Court of Odisha alone and shall be governed by the law of India. OUTR reserves right to award the work/ cancel the award without assigning any reason. In case of differences, if any, the decision of OUTR shall be final. The work can be awarded to one or more agencies, if need arises.

The payment shall be in Indian Rupees and shall be paid only after successful completion of work. The successful bidder has to sign an agreement on non-judicial stamp paper which shall contain clauses related to liquidated damages on account of delays, errors, cost and time over runs etc.

Bidders are neither allowed to join hands to participate in the tender nor allowed to submit multiple bids. Any such act will make the bid liable for rejection.

Any disputes arising out of this tender will be subject to the courts in Bhubaneswar only

- Even though bidders may satisfy the above requirements, they may be disqualified: If misleading or false representation of facts are made or deliberately suppressed in the information provided in the forms, statements and enclosures of this document.
 - If they have a record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses.
 - If confidential inquiry reveals facts contrary to the information provided by the bidder.
 - If confidential inquiry reveals unsatisfactory performance in any of the selection criteria.
- In such cases, OUTR has the right to cancel or modify the tender.

The technical bid shall consist of –

- Technical information as desired in prescribed format.
- The financial information as per Annexure –I
- The details of experience of similar works as per Annexure – II
- Organizational Structure and information as per Annexure III
- Technical and Administrative manpower available for this work as per Annexure IV
- Physical Infrastructure.
- EMD and tender fees.

10. Appointment of Successful Bidder

10.1. Award Criteria

OUTR will award the Contract to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the most responsive bid as per the process outlined above.

10.2. Right to Accept Any Proposal and To Reject Any or All Proposal(s)

OUTR reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for OTR action.

10.3. Notification of Award

Prior to the expiration of the validity period, OTR will notify the successful bidder in writing Whatsapp or email, that its proposal has been accepted. In case the tendering process / public procurement process has not been completed within the stipulated period, OTR may request the bidders to extend the validity period of the bid.

The notification of award will constitute the formation of the contract. Upon the successful bidders furnishing of Performance Bank Guarantee in the prescribed format, OTR will notify each unsuccessful bidder and return their EMD.

10.4. Signing of Contract

After OTR notifies the successful bidder that its proposal has been accepted, OTR shall enter into a contract, incorporating all clauses, pre-bid clarifications and the proposal of the bidder between OTR and the successful bidder with mutually agreed terms and conditions.

10.5. Time Frame

The successful bidder would be required to make the system up and operational within a period of Seven Days from the date of signing of Contract and complete the process within 15 days.

10.6. Information security and data privacy

The successful bidder will be responsible for providing secure systems. The successful bidder is expected to adhere to Information Security Management procedures as per acceptable standards with best practices.

The vendor shall have to maintain strict privacy and confidentiality of all the data it gets access to.

10.7. Payment Schedules

The payment to the service provider shall be made in Indian rupees and shall be paid only after the successful completion of the entire work as per the schedule, without any errors. No advance payment shall be made.

10.8. Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or OUTF as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
- Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The bidder or OUTF shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond seven (07) days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract. However, OUTF shall make payment for all the services rendered by the bidder till such date of termination of contract.

ANNEXURE- I

FINANCIAL INFORMATION

Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet Account for the last 3 (three) years and certified by the Chartered Accountant.

S. No.	Details	(1) 2019-20	(4) 2020-21	(5) 2021-22
i)	Gross annual turnover similar works.			
ii)	Financial Position: <ul style="list-style-type: none">• Cash• Current Assets• Current Liabilities• Working Capital (b-c)• Current Ratio: Current Assets/Current Liabilities (b/c)			

- Up to date Income Tax Clearance Certificate.

Note: Attach additional sheets, if necessary.

(Signature of Bidder)

ANNEXURE- II

DETAILS OF SIMILAR WORKS EXECUTED

Sr. No.	Name of Work/ Project & Location	Owner of sponsoring organization	Total no of candidates	Date of commencement as per contract	Actual date of completion	Litigation/ Arbitration pending in progress with details	Name, Designation and Address/telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9

(Signature of Bidder)

ANNEXURE – III
STRUCTURE OF THE ORGANIZATION

1. Name and address of Bidder:
2. Telephone No. / Fax No./Email address:
3. Legal status (Attach copies of original document defining the legal statues).
 - a) An Individual :
 - b) A Proprietary/Partnership bidder :
 - c) A Trust :
 - d) A Limited Company or Corporation :
4. Particulars of Registration with various Government bodies & Statutory Tax Authorities (attach attested photocopy)
 1. Registration Number :
 2. Organization/Place of registration :
 3. Date of validity :
5. Name and titles of Directors & Officers with designation to be concerned with this work with designation of individuals authorized to act for the organization.
6. Were you or your company ever required to suspend the work for a period of more than six months continuously after you commenced the works? If so, give the name of the project and reasons for not completing the work.
7. Have you or your constituent partner(s) ever left the work awarded to you incomplete? If so, give name of the project and reasons for not completing the work.
8. Have you or your constituent partner(s) been debarred/black listed for tendering in any organization at any time? If so, give details.
9. Area of specialization and Interest
10. Any other information considered necessary but not included above.

ANNEXURE - IV

DETAILS OF TECHNICAL AND ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

Sr No.	Designation	Total number of employees in that category	Number available for this work	Name	Qualification	Professional experience and details of work carried out	In what capacity these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

(Signature of Bidder)

FINANCIAL BID

(In Indian Rupees)

Sr. No.	Particulars	Quoted Price (in figure)	Quoted Price (in words)
1.			

The rates quoted shall be exclusive of duties and taxes.

Date

(Signature of Bidder)